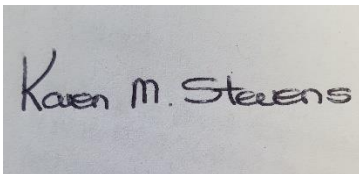


The Old Sorting Office
Chapel Street
Bishop's Itchington
Southam
CV47 2R

Notice of Ordinary Meeting of the Parish Council
Monday 9 November 2020 at 7.30pm.
This will be a remote meeting.

Members of the public and press are invited to attend the parish council meeting and are welcome to address the parish council on any items on the agenda during the public forum. **If you wish to attend, please contact the clerk no later than 5.00pm on the day of the meeting to obtain the joining instructions.**

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.



Karen Stevens
Clerk to the Council
4 November 2020

AGENDA

- 1. Apologies**
To receive and consider accepting apologies from members.
- 2. Declaration of Interests**
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State, and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.

- 3. Dispensations**
To receive and consider granting any dispensation requests.
- 4. Minutes**
To approve the minutes of the Ordinary Parish Council meeting on 12 October 2020
- 5. Public Forum**
A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker
- 6. Covid 19 – Lockdown**
To discuss and agree actions required of the council in response to proposed lockdown period
- 7. County, District & Parish Liaison**
To exchange latest information with WCC and SDC councillors.
- 8. Finance**
 - 1 To receive monthly financial report.
 - 2 To receive bank reconciliation report for October 2020.
 - 3 To approve accounts for payment this month.
- 9. Memorial Hall**
To discuss request for Grant Funding
- 10. Site Allocations Plan – Preferred Options Consultation**
To consider the Parish Council's response to the consultation
- 11. Community Emergency Plan for Bishop's Itchington**
To update the current plan and adopt the plan for the forthcoming year
- 12. Environment & Properties**
 - 1 Pavilion Project
 - i. To receive update from working party
 - ii. Contract with Crossfield Consultancy
 - iii. Planning fee payment
 - 2 Playground
 - i. To report the costs to repair/take out with equipment identified as high risk in the recent inspection
 - ii. To discuss the action to be taken to the mini hammock net following further damage
 - iii. To discuss quotes for repairs to the playground fence
 - iv. To receive update from the Children's Playground Working Group
 - 3 BINDP – To receive update
 - 4 Tree Survey – schedule of works to be agreed to enable quotes to be obtained

11. Reports and Questions - members may raise any matter in brief here.

12. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

1. To discuss costs of providing mobile phones for the Cemetery Manager and Clerk
2. Staffing Matters – Due to an absence of a meeting in December, to agree a procedure to review the Clerks Probation Period that is due to end 30 November 2020

13. Date of Next Meeting

The next ordinary meeting of the parish council will take place on Monday, 11 January 2021 at 7.30pm. Venue to be confirmed but due to the re-introduction of limitations on the number of people meeting in public, this is likely to be a remote meeting. Details will be provided when the agenda is published.