

The Old Sorting Office  
Chapel Street  
Bishop's Itchington  
Southam  
CV47 2RB

**Meeting of the Parish Council  
Monday 8 March 2021 at 7.30pm.  
This will be a remote meeting.**

Members of the public and press are invited to attend the parish council meeting and are welcome to address the parish council on any items on the agenda during the public forum.

This meeting will be held remotely using the Zoom platform. If you wish to attend, please join using the details below:

Follow the direct link:

<https://us02web.zoom.us/j/4544546176?pwd=aUNtSzVmamNxd0lER2lBUGhNMkR0QT09>

OR

Launch the Zoom app and enter the meeting ID: 454 454 6176

Or

Join by telephone 0203 481 5237 and enter the meeting ID above, followed by the # key.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

Yours sincerely,



**Karen Stevens  
Clerk to the Council  
2 March 2021**

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**AGENDA**

- 1. Apologies:**  
To receive and consider accepting apologies from members.

- 2. Declaration of Interests:**  
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State, and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.
- 3. Dispensations:**  
To receive and consider granting any dispensation requests.
- 4. Minutes:**  
To approve the minutes of the Ordinary Parish Council meeting on 8 February 2021
- 5. Public Forum:**  
A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker
- 6. Planning Matters:**  
To consider the following:  
  
**21/00249/FUL**  
Creation of a new vehicular access to serve dwelling house known as Glebe Farm Bungalow  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QNLD40PM00E00>
- 7. County, District & Parish Liaison:**  
To exchange latest information with WCC and SDC councillors.
- 8. Finance:**
  - 1 To receive monthly financial report.
  - 2 To receive bank reconciliation report for February 2021.
  - 3 To approve accounts for payment this month.
  - 4 To carry out annual review of revised Standing Orders.
  - 5 To approve the Internal Auditor for the financial year 2020/2021.
- 9. Meeting Calendar 2021/2022:**  
To approve the proposed meeting dates for the ordinary meetings of the Parish Council for 2021/2022.
- 10. Memorial Hall:**  
Update regarding response from Chairwoman of the Bishop's Itchington Memorial Hall Committee.
- 11. Consideration of Grant Applications Received:**  
To consider any grant applications received.
- 12. Review of Pavilion Use:**  
To review the possible use of the pavilion following the announcement of the easing of lockdown and the re-commencement of tennis and grassroot sports including football.
- 13. Consultation on Ward Boundaries for Stratford-On-Avon District Council:**  
To consider the Parish Council's response to the consultation.

**14. Environment & Properties**

- 1 Pavilion Project
  - i. To receive update from working party.
  - ii. To discuss a possible application for charitable status to enable the village to apply for funding to a greater number of organisations.
  
- 2 Playground
  - i. To receive update from the Children's Playground Working Group.
  
- 3 BINDP
  - i. To receive update from Working Group regarding Regulation 14 Consultation.

**15. Reports and Questions** - members may raise any matter in brief here.

**16. Exclusion of Public & Press**

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

1. Update on Fundraiser Vacancy.
2. Proposed salary increase from 1 April 2021 for Cemetery Manager and Playground Inspector.
3. Revised contract for the Clerk.

**17. Date of Next Meeting**

The next ordinary meeting of the parish council will take place on Monday, 12 April 2021 at 7.30pm. Venue to be confirmed but due to the continued limitations on the number of people meeting in public, this is likely to be a remote meeting. Details will be provided when the agenda is published.