

The Old Sorting Office
Chapel Street
Bishop's Itchington
Southam

Notice of Ordinary Meeting of the Parish Council

**Monday, 7 July 2025 at 7.30pm
The Community Centre
Ladbroke Road
Bishop's Itchington
CV47 2RA**

Members of the public and press are invited to attend the parish council meeting and are welcome to address the parish council on any item on the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

Yours sincerely,
Emma Hooker

Interim Clerk to the Council

AGENDA

- 1. Chairman's Announcements**
- 2. Apologies:**
To receive and consider accepting apologies from members.
- 3. Declaration of Interests:**
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.
- 4. Dispensations:**
To receive and consider granting any dispensation requests.
- 5. Minutes:**
To approve the following minutes:
Minutes of the ordinary Parish Council Meeting held on 2 June 2025,
- 6. Public Forum:**
A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker.

7. Planning Matters:

- i. To consider the parish councils response to the following planning application:

A) 25/01418/FUL 42 Dadglow Road, Bishops Itchington - Single side storey extension
Comments due by 10th July

- ii. To note the decisions of the following planning application:

A) **25/00912/FUL**
46 Central Drive, Bishops Itchington- Rear single story conservatory extension
Permission with conditions 4th June 2025

B) **25/00628/FUL**
Mill Pit Farm, Hambridge Road, Bishops Itchington – Installation of 40 ground mounted solar panels
Permission with conditions 9th June 2025

8. County, District & Parish Liaison:

To exchange latest information with WCC and SDC councillors.

9. Declaration of Interest form

To update if necessary

10. Speeding Concerns – Gaydon Road

Discussion and formation of Community Speed Watch Group

11. Bench Inscription

To agree an inscription for the memorial bench in memory of Judith Christian-Carter former Councillor of the Parish.

12. Signage

To agree wording for the white sign.

13. Community Centre

To discuss way forward in view of the issues recruiting to the committee

14. Neighbourhood Plan funding ceasing by the Government

To update the Council on this new inform and to discuss any impact

15. Playing Field CCTV

To agree way forward in the procurement of CCTV

16. Cemetery

To discuss a price review (Last reviewed in 2021)

17. Youth Shelter

To discuss and agree if the funds are available for a new shelter

18. Informal Consultation Community Governance Review (Partial)

To discuss and agree if the Parish Council wishes to register interest in receiving a partial governance review in the Autumn in preparation for the potential changes to Unitary authorities

19. Allotments

Proposal for future engagements, funding and management.

20. Finance:

- i. To receive monthly financial report for June 2025
- ii. To receive bank reconciliation reports for June 2025,
- iii. To approve accounts for payment 2 July 2025,
- iv. To approve the regular monthly payments for the current financial year (2024/2025) as per 5.6 Financial Regulations 2019 for England:
- v. To receive and approve the Internal Audit Report 2024/25

21. Portfolio Holders Update:

To receive updates from Portfolio Holders.

22. Reports and Questions:

Members may raise any matter in brief here.

23. Exclusion of Public & Press:

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Section 100A of the Local Government Act 1972.

1. Recruitment update for Clerk/RFO and Cemetery Manager

24. Date of Next Meeting:

The next ordinary meeting of the parish council will take place on Monday 4th August 2025 at 7.30pm at the Community Centre.