

The Old Sorting Office
Chapel Street
Bishop's Itchington
Southam
CV47 2RB

Notice of Ordinary Meeting of the Parish Council

Monday, 5 September 2022 at 7.30pm
The Community Centre
Ladbroke Road
Bishop's Itchington
CV47 2RA

Members of the public and press are invited to attend the parish council meeting and are welcome to address the parish council on any items on the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

Yours sincerely,



Karen Stevens
Clerk to the Council
31 August 2022

AGENDA

- 1. Apologies:**
To receive and consider accepting apologies from members.
- 2. Declaration of Interests:**
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.
- 3. Dispensations:**
To receive and consider granting any dispensation requests.

4. Minutes:

To approve the minutes of the ordinary parish council held on 11 July 2022.

5. Public Forum:

A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker.

6. Planning Matters:

1. To report the response made using delegated powers for the following:

i. **22/01572/FUL**

Waterside Barn, Mill Pit Farm, Hambridge Road, Bishops Itchington – Two-storey extension to existing annex.

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RCDSARPM0NO00>

The application is invalid.

ii. **22/01639/FUL**

Holmes House, Hambridge, Road Bishops Itchington, CV47 2SB – Change of use of 180m² of paddock into residential garden for the purpose of constructing a 50m² pool and surrounding paved area surrounded by 1.2m wall.

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RCQJGLPMI6000>

Object.

iii. **22/02092/TEL28 – Regulation 5 Notification Notice Reference**

Mast, Hambridge Road, Bishop's Itchington – Removal and replacement of 3no antennas, installation of 2no equipment cabinets and associated ancillary works thereto

Requested that the replacement of the equipment blends in with the existing location i.e., be a suitable colour of green.

iv. **22/01671/FUL**

Bishop's Cross Car Sales, Gaydon Road, Bishop's Itchington, CV47 2QW – Demolition of car show room and erection of convenience store with additional retail unit.

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RCT0IDPMIVC00>

Support.

2. To receive report back on the following applications that went to Planning Committee:

i. **21/03378/FUL**

Nemo Racing, Knightcote Bottom, Knightcote, CV47 2 QX – Regularisation of site layout, including structures, and proposed Grass Road of internal access route.

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R1BNTHPMH2200>

ii. **21/03162/VARY**

Nemo Racing, Knightcote Bottom, Knightcote, CV47 2 QX – Variation of condition 1 of planning permission 09/00675/FUL dated 17 June 2009 to allow a camping and caravan use associated with existing Radio-Controlled Model Car facility. Original description of development: Permanent

use of land forming part of field as radio-controlled model car racing hobby club. (Upgrade of temporary to permanent permission).

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R0FY8VPMFVS00>

3. To consider the following applications:

i. **22/01927/FUL**

Co-Operative Retail Services Ltd Chapel Street Bishops Itchington Southam CV47 2RB - Change of use to residential.

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RE70GLPMKZR00>

Holding Objection submitted

ii. **22/02375/FUL**

12 Fisher Road, Bishops Itchington, CV47 2RE - Demolition of double integral garage replace with single storey extension

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RGC7VWPM0NO00>

iii. **SDC/22CM003**

Bishops Bowl Lakes, Bishops Itchington, Southam, CV47 2SR - Revised design of Bishops Bowl Fishery utilising the importation of inert material and soils

<https://planning.warwickshire.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=SDC/22CM003>

4. To note the following:

i. **21/03467/FUL**

3 Butchers Close, Bishop's Itchington, CV47 2PX – Single storey rear and side extension, new porch, and alterations.

An appeal has been made (Ref: **APP/J3720/D/22/3301916**) under the Householder Appeals Service.

ii. **22/00751/FUL**

23 Chapel Street, Bishops Itchington, Warwickshire, CV47 2RB - The erection of a storage shed and x2 bicycle parking stands at the rear of the premises; x5 new vintage low level LED lights facing the store sign, retractable awning to the front of the premises.

Application approved.

5. To discuss enforcement regarding 20/00411/DESLB, Holmes Farm, Hambridge, Road Bishops Itchington, CV47 2SB - unauthorised windows.

7. County, District & Parish Liaison:

To exchange latest information with WCC (Warwickshire County Council) and SDC (Stratford District Council) councillor.

8. Finance:

1. To receive monthly financial report for:

i. July 2022.

ii. August 2022

2. To receive bank reconciliation report for:
 - i. July 2022
 - ii. August 2022
3. To review the accounts that were paid on 8 August 2022.
4. To approve accounts for payment 5 September 2022.
5. To consider E-on Next Business Flexible Plan for the pavilion electric as to whether to remain on a Business Flexible 1 year plan or move to a fixed business plan for 1 or 2 years.
6. To accept the Internal Auditors Report for Bishop's Itchington Parish Council for Year Ended 31 March 2022.

9. SAAA Central External Auditor Appointment:

To consider whether to opt out of the above arrangements.

10. Community Centre – Building Insurance Cover:

To consider whether the parish council should be responsible for paying the above.

11. Community Grant Application:

To consider an application from Bishop's Short Mat Bowls Club for the purchase of new short bowls carpet(s) and scoreboard.

12. Memorial Hall:

To receive feedback from Councillor Tressler on recent meetings of the Memorial Hall Committee.

13. Crime Prevention Toolbox Event:

To advise the parish council of the event planned for 27 September 2022.

14. Draft Polling Review 2022 – Consultation 18 August 2022 to 19 September 2022:

To discuss the above consultation following the final ward boundary review published in March.

15. Plough Lane Allotments:

To discuss the way forward following the folding of the Plough Lane Allotment Association.

16. Buffer Zone (between Parrish Close and Mandale Close):

To decide whether the area should be turned into allotments and if so whether the S106 monies from the Bovis development be used.

17. Environment & Properties:

1. Playground Working Group Update:
 - i. Report from Working Group.
 - ii. Tender documentation for new play area.
 - iii. Weekly play area inspection report for July and August.
2. BINDP Working Group Update:
 - i. Report from Working Group.
 - ii. Housing Needs Survey.
3. Cemetery:
 - i. To approve a contractor from the quotes received to undertake work to the reflective area at the cemetery.

4. Miscellaneous:
 - i. Tree Survey Work – how to proceed following the last tree survey undertaken.
 - ii. Notice Boards – to decide whether notice boards should be ordered for the new estates in the village as mentioned at the Village Meeting on 25 April 2023.

18. Reports and Questions:

Members may raise any matter in brief here.

19. Exclusion of Public & Press:

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Section 100A of the Local Government Act 1972.

20. Date of Next Meeting:

The next ordinary meeting of the parish council will take place on Monday 10 October 2022 at 7.30pm at the Community Centre.