

The Old Sorting Office  
Chapel Street  
Bishop's Itchington  
Southam  
CV47 2RB

## Notice of Ordinary Meeting of the Parish Council

**Monday, 3 February 2025 at 7.30pm**  
**The Community Centre**  
**Ladbroke Road**  
**Bishop's Itchington**  
**CV47 2RA**

Members of the public and press are invited to attend the parish council meeting and are welcome to address the parish council on any item on the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

Yours sincerely,

*Karen Stevens*

**Karen Stevens**  
**Clerk to the Council**  
**28 January 2025**

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### AGENDA

- 1. Chairmans Announcement.**
- 2. Apologies:**  
To receive and consider accepting apologies from members.
- 3. Parish Council Vacancies:**  
To co-opt to the two vacancies on the parish council
- 4. Declaration of Interests:**  
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.
- 5. Dispensations:**  
To receive and consider granting any dispensation requests.

**6. Minutes:**

To approve the Minutes of the following meetings:

- a. ordinary parish council meeting held on 6 January 2025,
- b. extraordinary parish council meeting held on 20 January 2025.

**7. Public Forum:**

A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker.

**8. South Warwickshire Local Plan (SWLP) Preferred Options Consultation:**

To discuss/formulate the parish council's response to this consultation.

**9. Planning Matters:**

i. To consider the parish councils response to the following planning application:

**i. 25/00101/TPO**

Bishops Hill Nature Reserve, Ropeway, Bishop's Itchington – Trees A to M ((G1) 8 x ash, (G2) 2 x Oak, (G3) 2 x elm, T1 x beech) fell to ground level to allow line of sight for communications mast

**ii. 25/00124/FUL**

Land rear of 35 Gaydon Road, Knightcote Road, Bishop's Itchington – Construction of one dwelling, formation of new vehicular access and all associated works

ii. To note the decisions of the following planning application:

**a. 24/02896/FUL**

Unit 2, Site of former Bishop's Cross Car Sales, Gaydon Road, Bishop's Itchington – Change of use of existing retail unit (Class E(a) to Class E(a) and Class E(e).?  
**Permission with conditions**

**b. 24/02874/FUL**

17 Greaves Way, Bishop's Itchington, CV47 2PY – Rear Conservatory  
**Permission with conditions**

**c. 24/03188/LDP**

48 Central Drive, Bishop's Itchington, CV47 2RJ – Single storey side extension and porch  
**Certificate of Lawful Proposed Use or Development**

**d. 24/02428/FUL**

Bishops Bridge Farm, Ladbrooke Road, Bishop's Itchington, CV47 2RP – Single storey extensions to side elevations  
**Permission with conditions**

**e. Proposed Stopping Up Order of Highway at Footpath adjacent to No's 9-13 Gaydon Road, Bishop's Itchington, CV47 2QN**  
**Proposed stopping up order has been withdrawn**

**10. County, District & Parish Liaison:**

To exchange latest information with Warwickshire County Council and Stratford District Council councillors.

**11. Community Fund Grant Application:**

To condifer a community fund grant application from the Memorial Hall to replace fencing

- 12. Memorial Bench:**  
To discuss the possible installation of a bench in the playing field in the memory of former councillor Judith Christian-Carter
  
- 13. Traffic Survey Locations:**  
To agree the location of the traffic survey on Gaydon Road
  
- 14. St Michael's Churchyard:**  
To receive further details on the assessment of the gravestones in the Churchyard and decide if further action is required.
  
- 15. Finance:**
  - i. To receive monthly financial reports for January 2025
  - ii. To receive bank reconciliation reports for January 2025
  - iii. To approve the accounts payable for 3 February 2025
  - iv. Appointment of Internal Auditor for 2024/25 financial year
  
- 16. Portfolio Holders Update:**  
To receive updates from Portfolio Holders in particular Police Liaison.
  
- 17. Reports and Questions:**  
Members may raise any matter in brief here.
  
- 18. Exclusion of Public & Press:**  
Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Section 100A of the Local Government Act 1972.
  
- 19. Date of Next Meeting:**  
The next ordinary meeting of the parish council will take place on Monday 3 March 2025 at 7.30pm at the Community Centre.