

The Old Sorting Office
Chapel Street
Bishop's Itchington
Southam
CV47 2RB

Notice of Ordinary Meeting of the Parish Council

**Monday, 14 June 2021 at 7.30pm
The Community Centre
Ladbroke Road
Bishop's Itchington
CV47 2RA**

Members of the public and press are invited to attend the parish council meeting and are welcome to address the parish council on any items on the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

Yours sincerely,



**Karen Stevens
Clerk to the Council
8 June 2021**

AGENDA

- 1. Apologies:**
To receive and consider accepting apologies from members.
- 2. Declaration of Interests:**
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State and

should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.

3. Dispensations:

To receive and consider granting any dispensation requests.

4. Minutes:

To approve the minutes of:

1. The Annual Parish meeting held on 4 May 2021
2. The Ordinary Parish Council meeting held on 4 May 2021

5. Public Forum:

A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker

6. Planning Matters:

To report the response made using delegated powers for the following:

- i. **21/01310/FUL**
17 Chapel Street – Proposed first floor rear extension to existing dwelling.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QRVB4CPMMX100>
- ii. **21/01228/AGNOT**
Cattle shed at Holmes House, Hambridge Road, Bishops Itchington.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QRK1E2PM00E00>

To consider the following:

- iii. **21/01237/FUL**
29 Lakin Drive – Demolition of existing conservatory and the construction of a rear extension.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QRLFKKPMKMG00>
- iv. **21/01214/FUL**
5 Mount Pleasant - Two storey side extension and single storey rear extension
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QRIC9APM0IH00>

7. County, District & Parish Liaison:

To exchange latest information with WCC and SDC councillors.

8. **Finance:**
 1. To receive monthly financial report.
 2. To receive bank reconciliation reports for April 2021 and May 2021.
 3. To approve accounts for payment this month.
 4. To receive financial report for the year ended 31 March 2021.

9. **Annual Governance and Accountability Return 2020/21 Part 3 – Annual Internal Audit Report:**

To receive the completed Annual Internal Audit Report 2020/21.

10. **Annual Governance and Accountability Return 2020/21 Part 3(Section 1):**

To approve and sign the Annual Governance Statement.

11. **Annual Governance and Accountability Return 2020/21 Part 3(Section 2):**

To approve and sign the Accounting Statements.

12. **Memorial Hall:**

To consider the Community Grant application form.

13. **South Warwickshire Local Plan – Scoping and Call for Sites Public Consultation: 10 May to 21 June 2021:**

<https://www.southwarwickshire.org.uk/swlp/>
To consider whether the Parish Council is required to formulate a response.

14. **SDC Consultation on Local Enforcement Plan:**

<https://www.stratford.gov.uk/news/press.cfm/item/137551>
To consider the Parish Councils response to the consultation.

15. **Local Boundary Government Review – Consultation on warding size:**

To review the proposed changes following the consultation period.

16. **Update of the 2016 Housing Needs Survey:**

To consider the request from WRCC Rural Housing Enabler to undertake a Housing Needs Survey to update the last survey undertaken in 2016.

17. **Speeding Traffic/HGV's on Ladbroke Road:**

To consider options available to slow down traffic speeding past the Primary School.

18. **New Model Councillor Code of Conduct:**

To adopt the new model Code of Conduct.

19. Environment & Properties

- 1 Pavilion Project
 - i. To receive update from working party,

- 2 Playground
 - i. To receive update from the Children’s Playground Working Group.
 - ii. Purchase of swing seats to repair broken ones and a new seesaw.

- 3 BINDP
 - i. To receive update from Working Group.

20. Reports and Questions - members may raise any matter in brief here.

21. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

22. Date of Next Meeting

The next ordinary meeting of the parish council will take place on Monday 12 July 2021 at 7.30pm at the Community Centre.