

The Old Sorting Office
Chapel Street
Bishop's Itchington
Southam
CV47 2RB

Notice of Ordinary Meeting of the Parish Council

Monday, 13 March 2023 at 7.30pm
The Community Centre
Ladbroke Road
Bishop's Itchington
CV47 2RA

Members of the public and press are invited to attend the parish council meeting and are welcome to address the parish council on any items on the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

Yours sincerely,



Karen Stevens
Clerk to the Council
8 March 2023

AGENDA

- 1. Apologies:**
To receive and consider accepting apologies from members.
- 2. Declaration of Interests:**
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.
- 3. Dispensations:**
To receive and consider granting any dispensation requests.
- 4. Minutes:**

To approve the minutes of:

- i. Ordinary parish council held on 13 February 2023
- ii. Extraordinary parish council held on 27 February 2023

5. Public Forum:

A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker.

6. Planning Matters:

1. To review and consider any amendment to the responses made using delegated powers for the following planning applications

23/00345/FUL

Hargreaves House, 3 Church Close, Bishops Itchington, CV47 2QH – Demolition of conservatory, erection of ground floor and first floor extension.

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RPPM4XPM0NX00>

No representations with comments.

2. To note/discuss the following decisions:

i. **22/03314/FUL**

Garage Blocks, Starbold Road Bishops Itchington, - Construction of 2 no. 3 bedroom houses with garages and associated development.

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RL2MBXPMH2000>

Permission with conditions.

ii. **21/01768/LDP**

Appeal Ref: APP/J3720/X/21/3282578

Christmas Hill Farm, Gaydon Road, Bishop's Itchington, CV47 2QY - Occasional letting of two bedrooms in 6-bedroom house to overnight paying guests.

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QTPL78PMIT900>

Appeal is Allowed.

iii. **22/03722/FUL**

2 Gaydon Road, Bishop's Itchington, CV47 2QN – Retrospective permission for the dropping of kerb for access to off road parking across a small grass area.

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RN6UQKPM6000>

Application Withdrawn.

iv. **23/00057/FUL**

Coben, Gaydon Road, Bishops, Itchington, CV47 2QZ - Proposed storey rear extension plus raising height of part of the existing roof by 1m to meet the extension. Single storey side extension. External refurbishment of existing property.

Permission with Conditions.

7. County, District & Parish Liaison:

To exchange the latest information with Warwickshire County Council (WCC) and Stratford District Council (SDC) Councillor.

8. Finance:

1. To receive monthly financial report for February 2023,
2. To receive bank reconciliation report for February 2023,
3. To approve the payment of £500 Chairman's allowance for 2022/23,
4. To approve accounts for payment 13 March 2023,
5. Zoom Subscription – to decide if a renewal of the annual subscription is required,
6. Survey Monkey – to decide is a renewal of the annual subscription is required,
7. To approve the appointment of the Internal Auditor for the financial year 2022/23.

9. South Warwickshire Economic Strategy Consultation - 17 February 2023 to 31 March 2023:

To discuss and agree the parish council's response to the draft South Warwickshire Economic Strategy (www.stratford.gov.uk/swes)

10. Meeting Calendar 2023/24:

To approve the proposed meeting dates for the ordinary meetings of the Parish Council for 2023/2024

11. Bishop's Itchington Parish Council Policies – Standing Orders:

To review and adopt Standing Orders.

12. Parish Council Elections 4 May 2023:

To receive update regarding Parish Council Elections and key dates.

13. Environment & Properties:

i.Replacement Playground Update.

ii.Grounds Maintenance Contract:

- a. Works to Hedge at Cemetery – To discuss/approve works to reduce the height of the hedge
- b. Hedge between Scowcroft Drive and Knightcote Road – To discuss/approve undertaking regular maintenance of the hedge

14. Reports and Questions:

Members may raise any matter in brief here.

15. Exclusion of Public & Press:

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Section 100A of the Local Government Act 1972.

1. **Proposed Salary Increases:** To approve proposed salary increases for staff for the financial year 2023/24.

16. Date of Next Meeting:

To be confirmed.