

The Old Sorting Office  
Chapel Street  
Bishop's Itchington  
Southam  
CV47 2RB

## Notice of Ordinary Meeting of the Parish Council

**Monday, 13 June 2022 at 7.30pm**  
**The Community Centre**  
**Ladbroke Road**  
**Bishop's Itchington**  
**CV47 2RA**

Members of the public and press are invited to attend the parish council meeting and are welcome to address the parish council on any items on the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

Yours sincerely,



**Karen Stevens**  
**Clerk to the Council**  
**7 June 2022**

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### AGENDA

- 1. Apologies:**  
To receive and consider accepting apologies from members.
- 2. Declaration of Interests:**  
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.
- 3. Dispensations:**  
To receive and consider granting any dispensation requests.

- 4. Minutes:**  
To approve:
  1. The minutes of the Annual Meeting of the Parish Council held on 9 May 2022
  2. The minutes of the ordinary parish council meeting held on 9 May 2022.
  
- 5. Public Forum:**  
A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker.
  
- 6. Planning Matters:**  
To receive feedback from Planning Group on meeting regarding Bishop's Bowl Fishery.
  
- 7. County, District & Parish Liaison:**  
To exchange latest information with WCC and SDC councillor.
  
- 8. Finance:**
  1. To receive monthly financial report.
  2. To receive bank reconciliation report for May 2022.
  3. To approve accounts for payment 13 June 2022.
  4. To receive financial report for the year ended 31 March 2022.
  
- 9. Annual Governance and Accountability Return 2021/22 Part 3 – Annual Internal Audit Report:**  
To receive the completed Annual Internal Audit Report 2020/21.
  
- 10. Annual Governance and Accountability Return 2021/22 Part 3(Section 1):**  
To approve and sign the Annual Governance Statement.
  
- 11. Annual Governance and Accountability Return 2021/22 Part 3(Section 2):**  
To approve and sign the Accounting Statements.
  
- 12. Legal transfer of Hidden Green and Orbit Land within Bishop's Itchington**
  1. To approve the transfer of the Hidden Green and other associated land from Orbit to Bishop's Itchington Parish Council;
  2. To agree to Orbit paying the legal fees in lieu of a forward contribution.
  
- 13. Community Centre Lease:**  
To approve the proposed lease from Follett Property Holdings Limited.
  
- 14. Road Markings – Chaple Street**  
To request road markings on the bend of Chapel Street adjacent to the playing fields entrance.
  
- 15. Women's Institute Gardening Group – Village Planting:**
  1. To receive report from the WI regarding the planting they have undertaken within the Village.
  2. To agree to request that the WI Gardening Group take over the planting of the planters outside the Parish Council Office.
  3. To agree to increase the annual budget from £200
  
- 16. Environment & Properties:**
  1. Playground Working Group Update:
    - i. Report from Working Group
    - ii. Funding for new play equipment - how much of the 106 grant can be allocated towards the estimated cost of £155k for renewal of the play area?

- iii. Proposal to appoint Jayne Warman to fund raise for the playground equipment at a cost of £1,425
- 2. BINDP Working Group Update

**12. Reports and Questions:**

Members may raise any matter in brief here.

**13. Exclusion of Public & Press:**

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Section 100A of the Local Government Act 1972.

**14. Date of Next Meeting:**

The next ordinary meeting of the parish council will take place on Monday 11 July 2022 at 7.30pm at the Community Centre.