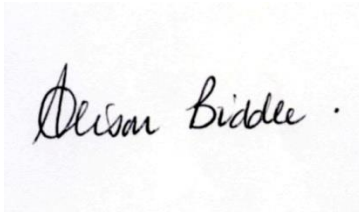


The Old Sorting Office
Chapel Street
Bishop's Itchington
Southam
CV47 2RB

Dear Councillor,

You are hereby summoned to attend the next ordinary meeting of Bishop's Itchington Parish Council to be held on **Monday, 13 July 2020 at 7.30pm**. Please note that this will be a remote meeting. The joining instructions will be sent to you separately.

Yours sincerely,



Alison Biddle PSLCC
Clerk to the Council
7 July 2020

AGENDA

- 1. Apologies**
To receive and consider accepting apologies from members.

- 2. Declaration of Interests**
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State, and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.

- 3. Dispensations**
To receive and consider granting any dispensation requests.

- 4. Minutes**
To approve the minutes of the following parish council meetings:
 - 1 Ordinary meeting held on Monday, 8 June 2020.
 - 2 Extraordinary meeting held on Monday, 22 June 2020.

5. Public Forum

A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker.

6. Planning Matters

To consider the following:

- 1 [Application No. 20/01240/FUL - The Cottage, Station Road](#)
Construction of a small pond in open field area to the north-east of the garden.
- 2 Knightcote Solar Farm - to report on pre-planning meeting with Low Carbon.

7. County, District & Parish Liaison

To exchange latest information with WCC and SDC councillors.

8. Finance

- 1 To receive monthly financial report.
- 2 To receive bank reconciliation report for May 2020.
- 3 To approve accounts for payment this month.

9. Environment & Properties

- 1 Pavilion Project
 - a) To receive update from working party.
 - b) To agree date for extraordinary PC meeting to appoint architect.
- 2 Re-opening of facilities – to consider any measures to be taken.
- 3 Trees in Ladbroke Road – to consider request for height to be reduced.

10. HR Policies

- 1 Performance Appraisal – to review current policy.
- 2 Sick Absence Policy – to review draft policy.

11. Reports and Questions - members may raise any matter in brief here.

12. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To confirm terms of new clerk appointment & approve contract.
- 2 To discuss staff matters.

13. Date of Next Meeting

There is no meeting during August. The next ordinary meeting of the parish council will take place on Monday, 14 September 2020 at 7.30pm. Venue to be confirmed but this may be a remote meeting. Details will be provided when the agenda is published.