

The Old Sorting Office
Chapel Street
Bishop's Itchington
Southam
CV47 2RB

Notice of Ordinary Meeting of the Parish Council

Monday, 13 December 2021 at 7.30pm
The Community Centre
Ladbroke Road
Bishop's Itchington
CV47 2RA

Members of the public and press are invited to attend the parish council meeting and are welcome to address the parish council on any items on the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

Yours sincerely,



Karen Stevens
Clerk to the Council
7 December 2021

AGENDA

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- 1. Apologies:**
To receive and consider accepting apologies from members.
- 2. Declaration of Interests:**
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.

- 3. Dispensations:**
To receive and consider granting any dispensation requests.
- 4. Minutes:**
To approve the minutes of:
 - i. Ordinary parish council meeting held on 8 November 2021,
 - ii. Extra ordinary parish council meeting held on 6 December 2021.
- 5. Public Forum:**
A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker.
- 6. Planning Matters:**
To consider the following
 - i. **21/03540/FUL**
A Cappella, Plough Lane, Bishop's Itchington – Two storey rear extension and new porch.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R23D15PMM0N00>
 - ii. **21/03378/FUL**
Nemo Raceway, Knightcote Bottom, Knightcote – Regularisation of site layout, including structures, and proposed GrassRoad of internal access route
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R1BNTHPMH2200>
 - iii. **21/03467/FUL**
3 Butchers Close, Bishops Itchington – Single storey rear and side exyension, new porch and alterations.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R1QPK4PMJNS00>
- 7. County, District & Parish Liaison:**
To exchange latest information with WCC and SDC councillor.
- 8. Finance:**
 1. To receive monthly financial report.
 2. To receive bank reconciliation report for November 2021.
 3. To approve accounts for payment 10 December 2021.
- 9. Consideration of Grant Application Recevied:**
To consider any grant application received from Bishop's Itchington Eco Group.
- 10. Housing and Employment Land Availability Assessment – Draft Methodology Consultation:**
To formulate response of the parish council to this consultation.
- 11. Engagement of Shakespeare Martineau to Undertake Legal Work on Behalf of the Parish Council:**
To approve the engagement of Shakespeare Martineau to undertake legal work as follows:
Community Centre: Lease - £1,900.00
Memorial Hall: Registration with Land Registry - £900.00
Hidden Green: transfer of land from Orbit to the parish council - £1,900.00

12. Queens Platinum Jubilee:

To consider whether the parish council wants to engage in the following projects:

- i. Queen's Green Canopy (information received from Warwickshire Lieutenancy Lead)
- ii. Establishing a Jubilee Fund (information received from WALC).

13. Local Council Award Scheme:

To consider whether the parish council wishes to apply for The Foundation Award (award expired February 2020).

14. Environment & Properties

1. Playground Working Group Update:
 - i. To approve cost of removing Multiplay Slide Climber (£500) and Climber (frame/net) (£300).
 - ii. To agree who will remove seat/tyre from Cableway/Swing – single point tyre to enable the items of equipment are able to be taken out of service.
 - iii. To consider whether to replace the cableway and swing – single point tyre now or as part of the Recreational Community Facility Project.
 - iv. To approve the cost of replacing tennis posts and tennis nets for both courts (£720.00 plus VAT).
2. BINDP Working Group Update
3. Recreational Community Facility Project
 - i. To approve flyer to be circulated to residents,
 - ii. To agree timeline

15. Reports and Questions

Members may raise any matter in brief here.

16. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Section 100A of the Local Government Act 1972.

17. Date of Next Meeting

The next ordinary meeting of the parish council will take place on Monday 10 January 2022 at 7.30pm at the Community Centre.