

The Old Sorting Office
Chapel Street
Bishop's Itchington
Southam
CV47 2RB

Notice of Ordinary Meeting of the Parish Council

Monday, 12 July 2021 at 7.30pm
The Community Centre
Ladbroke Road
Bishop's Itchington
CV47 2RA

Members of the public and press are invited to attend the parish council meeting and are welcome to address the parish council on any items on the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

Yours sincerely,



Karen Stevens
Clerk to the Council
8 July 2021

AGENDA

- 1. Apologies:**
To receive and consider accepting apologies from members.
- 2. Declaration of Interests:**
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.
- 3. Dispensations:**
To receive and consider granting any dispensation requests.
- 4. Minutes:**
To approve the minutes of the Ordinary Parish Council meeting held on 14 June 2021.

5. Public Forum:

A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker

6. Planning Matters:

To report the response made using delegated powers for the following:

- i. **21/01768/LDP**
Christmas Hill Farm, Gaydon Road, Bishop's Itchington – Occasional letting of two bedrooms in 6 bedroom house to overnight paying guests.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QTPL78PMIT900>
- ii. **21/01756/FUL**
17 Huckson Road, Bishops Itchington – Single storey side and rear extension and internal alterations.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QTNW47PMII200>
No representation.

To consider the following:

- iii. **21/01987/FUL**
Church View Cottage, 2 Station Road – Erection of a two storey side extension and new driveway with dropped kerb .
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QUSBLUPMH8100>
- iv. **21/02009/FUL**
31 Station Road – demolish a pre-existing garage building and to construct a new garage building with a studio/home office at first floor.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QUW0Y6PMHZJ00>
- v. **21/01868/FUL**
The Old Smithy, Fisher Road – a rear two storey extension.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QUBT5XPMM0500>
- vi. **21/01944/LBC**
Church Cottage, Station Road - Extension of garage to create a small garden office.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QUOJK2PMGAN00>
- vii. **21/01943/FUL**
Church Cottage, Station Road - Extension of garage to create a small garden office.
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QUOJK1PMGAM00>

7. County, District & Parish Liaison:

To exchange latest information with WCC and SDC councillor.

8. Finance:

- 1. To receive monthly financial report.
- 2. To receive bank reconciliation report for June 2021.
- 3. To approve accounts for payment this month.

9. Queens Platinum Jubilee – Lighting Beacons 2 June 2022:

To consider Bishop’s Itchingtons participation.

10. Environment & Properties

1 Pavilion Project

- i. To receive update from working party,
- ii. Tender Process/Timescale – To discuss the tender process and timescale. To agree an extra ordinary meeting of the parish council on 19 July 2021 to finalise the tender documentation,
- iii. Clerk of Works requirement,
- iv. Extension to Andrew Maliphant’s contract to enable:
 - Helping BISA to charitable status - 2 days
 - More pavilion project management - 5 days
 - Memorial Hall support - 3 to 5 days, depending on initial discussion.

2 Playground

- i. To receive update from the Children’s Playground Working Group.
- ii. Repair/renewal of seesaw.

3 BINDP

- i. To receive update from Working Group,
- ii. Final approval of Neighbourhood Development Plan before final submission to Stratford DC.

11. Reports and Questions - members may raise any matter in brief here.

12. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

22. Date of Next Meeting

The next ordinary meeting of the parish council will take place on Monday 6 September 2021 at 7.30pm at the Community Centre.