



# Bishop's Itchington

## Neighbourhood Development Plan

Minutes of NDP Meeting 4<sup>th</sup> June 2018

Community Centre

### **1. Meeting Attendance.**

**Present:** Sue Wilson, Adam Dugmore, Steve Tressler, Jane Thomas, Alan Heatley  
Norman Thomas

**Guest:** Rosemary Williams, Stratford on Avon DC

**Members of the public:** no attendance

### **2. Rosemary Williams**

Rosemary Williams, who is a Neighbourhood Plan Officer at SoA DC, was invited to provide some "training" for our group on the NDP and its processes.

Rosemary delivered a Powerpoint presentation on the subject, and whilst quite a lot of the material was familiar to most of our group, the consensus was that it was a worthwhile exercise, particularly for those of us not so familiar with the jargon associated with this process.

Some questions were asked and Rosemary promised to get back with anything she couldn't answer on the night.

Upon completion of her session, Rosemary left the meeting.

### **5. Plan Preparation**

**5.1** At the last working group meeting (13<sup>th</sup> April) it was agreed that we would complete our individual sections in the Plan Drafts by 11<sup>th</sup> May, so we have all been working on our sections in the meantime.

Steve has had difficulties accessing the shared drives, so this issue was resolved on the night.

**5.2** With the remaining time in the meeting, we reviewed some of the drafts, these being:

Transport & Traffic – Sue

Services & Amenities – Jane & Norman

Built Environment – Steve

Natural Environment – Alan

This was a useful exercise and we were able to identify any extra work which was needed in these sections.

The other sections were not reviewed on the night as the meeting time had expired.

**5.3** It was agreed to complete all of the drafts by the next meeting, and that these will be reviewed then.

**Action : All**

**Date of next meeting: 19.30hrs, 16<sup>th</sup> July 2018. The Community Centre.**