



# Bishop's Itchington

## Neighbourhood Development Plan

Minutes of NDP Meeting 20<sup>th</sup> November 2017

Butchers Arms

### 1. Meeting Attendance.

**Present:** Adam Dugmore, Steve Tressler, Jane Thomas, Alan Heatley

Norman Thomas

**Apologies:** Ian Brooks, Pete Wilson, Sue Wilson, Alana Dugmore, Rob Parker

**Members of the public:** no attendance

### 2. Minutes

Ref the minutes dated 18<sup>th</sup> September 2017, the scheduled donm as advised for the 16<sup>th</sup> Oct did not take place. Instead, another workshop (as per 11<sup>th</sup> October) was completed.

### 4. Group Admin

The info in the Google drive is a bit mixed up, but the content is OK.

**Action:** Adam will review the content (carried forward).

### 5. Plan Preparation

**5.1** Two workshops were held on 11<sup>th</sup> & 16<sup>th</sup> October to identify the key topics to be included in the plan, using the "headline" subjects which were previously identified, these being:

Transport & Traffic

Facilities

Employment & Commerce

Housing

Natural Environment

Built Environment

All ideas were written on flip charts, copies of which were circulated by Adam on an e-mail dated 28<sup>th</sup> October.

**5.2** A discussion took place in this meeting to agree the next steps using the data gathered from the workshops. Rather than individually completing the list for each subject, the consensus of the meeting participants was that another group exercise was preferred, where we would tackle all subjects together. It was acknowledged that this process could take two to three sessions.

**5.3** First session for this group exercise is decided for 18.00-20.00 on 18<sup>th</sup> Dec in the Community Centre.

Following the meeting, we will reconvene for a social event, details to be advised separately.

**5.4** Concerning the document to be produced from the group exercise, Adam will produce a template of the “Table of Policy Ideas” and place it on the Google Drive.

**Action:** All to review and to start adding content if happy to do so (prior to the 18<sup>th</sup> Dec exercise).

## **7. Grant Funding**

Adam is working on the new application (carried forward)

## **8. Items for publication**

**8.1** Meeting dates to be supplied to the Scene

Dates for 2018 (3rd Monday monthly) proposed as:

22<sup>nd</sup> Jan, 19<sup>th</sup> Feb, 19<sup>th</sup> Mar, 16<sup>th</sup> April, 21<sup>st</sup> May, 18<sup>th</sup> June, 16<sup>th</sup> July, 20<sup>th</sup> Aug, 17<sup>th</sup> Sep, 22<sup>nd</sup> Oct,  
19<sup>th</sup> Nov, 17<sup>th</sup> Dec.

**Action: Sue**

Concerning the Scene NDP page, it is agreed that if there was nothing to report, then there would be no need for a submission for that month.

**Date of next meeting: 18.00hrs, 18<sup>th</sup> December 2017. The Community Centre.**