



Bishop's Itchington

Neighbourhood Development Plan

Minutes of NDP Working Group Meeting 12th November 2019

Venue

BIPC office @ 19.30hrs

Present:

Adam Dugmore, Steve Tressler, Dawn Mann, Jane Thomas, Norman Thomas (minutes)

Apologies:

Ann Clare

Meeting Activity

This was a “start-up” meeting for the new NPD Working Group, to continue the work already completed.

The Working Group now comprises:

Cllr Steve Tressler, Chair

Cllr Dawn Mann

Cllr Adam Dugmore

Jane Thomas

Anne Clare

Cllr Norman Thomas, Minutes

To note that Ann has kindly agreed to join the Working Group, although she was unable to meet on this occasion – future meetings will be scheduled for Monday evenings.

The meeting opened with an appraisal of the work already completed by the previous group – this consists of a pre-submission draft of the NDP (previously circulated). This document had never been reviewed by the previous group so it was agreed that our starting point would be to complete and bring this document up to date, and make it ready for presentation to Stratford DC. Our contact there is now Eva Neal, Eva.Neale@stratford-dc.gov.uk . Eva is the Policy Planner at Stratford DC and has agreed to help with our submission.

There was a discussion concerning the validity of our data seeing as the survey, upon which the Plan is based, is now a few years old. However, a check of the Harbury NDP which was published at the end of last year also used data which was about 5 years old. However, we would check this with Eva Neal to confirm.

ACTION: Norman

The rest of the discussion focusses on the pre-submission draft document and the required actions in the sections as follows:

1.0 Introduction

It was noticed whilst producing the minutes that there is nothing entered in this section, will need to be reviewed.

ACTION: Norman

2.0 Neighbourhood Planning

The Neighbourhood Area map needs to be updated to include the cement works site – a map is available.

ACTION: Norman

3.0 A History of Bishops Itchington

Some more detail is available concerning the housing developments in Bishops from the '60's going forward – to be added.

ACTION: Norman

5.0 Housing

Table 1 Housing Commitments needs updating.

ACTION: Adam

Figure 2 - Built Up Area Boundary for Bishop's Itchington needs updating.

ACTION: Adam

Policy H3 Housing Mix – survey results need to be checked to add some data.

ACTION: Norman

Policy H4 Housing Design

Current text: **Housing development sites within the parish shall be constrained to a maximum of 10 dwellings on a single site.**

Need something here to prevent circumvention by subdivision of land parcels.

ACTION: Adam – can you add some “wise” words to this please.

Policy H5 No subject

ACTION: Do we need an H5? In my notes, it says Adam to add, but is this needed?

6.0 Natural Environment

Policy NE1 Valued Landscapes

Proposals which have an adverse impact on the skylines or valued landscapes, as shown on Figure xxx will not be supported.

Photo's need to be added.

ACTION: All - agreed to do this at a later date tba

7.0 Built Environment

Policies BE1 and BE2 considered to have been covered in section 5.0 Housing and will be deleted.

ACTION: Norman

Policy BE3 (will be BE1) To encourage development proposals.....

“A proposal would be supported if it provided dental and pharmaceutical services to the village. “

This text to be rewritten to remove the suggestion that any development would be accepted with the provision of dental or pharmaceutical services!

ACTION: Dawn

Policy BE4 Recycling etc...

Considered not necessary due to the current efficient waste collection services – to be deleted.

ACTION: Norman

8.0 Jobs, Employment & Commerce

8.1 Local employers – list to be added of local employers.

ACTION: Norman

9.0 Services & Amenities

Policy SA1 Broadband Services.

Policy description and explanation need to be updated with more specific data on Broadband delivery and requirements.

ACTION: Steve

Policy SA6 Protecting and enhancing community assets.

Local protected assets identified as: St Michaels Church; Voysey Cottage; Church Cottage; Holmes House; Old Town Farm House. To be added in “Appendix xxx”.

ACTION: Norman

Policy SA7 Designated Local Green Spaces

We have a bank of photos of points around the village – these need to be collated and added to the document.

ACTION: All (at a date tba)

It was agreed that all of the individual actions should be completed by the end of November – please send updates to Norman who will put them in the master document.

The updated master document will then be circulated to the Group for checking and further review – this should be possible for sharing in Outlook.

Once we have the updated document, it will be sent to Eva Neal for review before the end of the year.

ACTION: Norman

Date of next meeting: tba