

BISHOP'S ITCHINGTON PARISH COUNCIL

Minutes of the Extraordinary Parish Council Meeting 28 September 2020 at 7.30pm Remote Meeting

Present

Cllr Dugmore (Chairman)	Cllr Christian-Carter	Cllr Thomas
Cllr Tressler	Cllr Bougoussa	Cllr Gates
Cllr M Mann	Cllr D Mann	Cllr Kettle

Absent

None; 1 Vacant seat

In Attendance

Karen Stevens, Clerk to the Council
Val Powell, Cemetery Manager
Andrew Maliphant, Pavilion Project Consultant

Public

None

20/122 Apologies

None

20/123 Declarations of Interest

None

20/124 Dispensations

None

20/125 Public Forum

There were no members of the public present.

20/126 Planning Matters

1. No.20/02347/FUL – 54 Popular Road
Construction of a new detached single garage
It was **RESOLVED** to make no representation (proposed Cllr Christian-Carter, seconded Cllr Dugmore)

20/127 Pavilion Project

1. **Principal Designer Role**

This role is required to progress the project and helps to guarantee consistency, particularly in the early phases. AT Architects have the correct skills set necessary. A very thorough vetting process was carried out and AT Architects was deemed (unanimous decision) to be the best company to undertake the project. The company did quote for this role (£750) and this was favourable to other quotes. They are RIBA registered and therefore are obliged to comply with the standards expected by RIBA.

It was **RESOLVED** to appoint AT Architects to the Principal Designer role (proposed Cllr Dugmore, seconded Cllr M Mann)

2. Contract with AT Architects

It was **RESOLVED** to agree and sign the Contract (encompassing the Principal Designer role within) with AT Architects (proposed Cllr Dugmore, seconded Cllr M Mann)

3. Contract with Crossfield Consultancy – Ground Investigation Report

It was explained that to ensure the Parish Council receives the guarantee warrantee associated with this work, the contract must be made directly between Crossfield Consultancy and the Parish Council

It was **RESOLVED** to sign the contract with Crossfield Consultancy (proposed Cllr Dugmore, seconded Cllr Kettle)

4. Local Consultation

The Chairman thanked the Pavilion Group for all their hard work and congratulated them on getting us to this point.

It was **RESOLVED** to circulate the plans to the community for comments once the contracts have been signed (proposed Cllr M Mann, seconded Cllr Dugmore)

20/128 Exclusion of Public & Press

It was **RESOLVED** to exclude the public under Sec 100A of the Local Government Act 1972 in order to discuss the following confidential matters:

1 Cemetery Railings

Following discussion, it was agreed to discount quote 1 for insufficient information.

The Clerk will contact the other two companies to obtain additional information so that the quotes can be compared like for like at the next meeting and a decision can be taken as to which company to engage for the work.

Meeting closed at 8.05pm.

Signed.....Chairman Date.....