

BISHOP'S ITCHINGTON PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting 13 February 2023 at 7.30pm

Present

Cllr Dugmore (Chairman) Cllr Christian-Carter Cllr Gates Cllr Kettle Cllr Thomas
Cllr Tressler

Absent

4 Vacant seats

In Attendance

Karen Stevens - Clerk to the Council

Public

4

23/23 Apologies

None

23/24 Declarations of Interest

Cllr Dugmore declared an interest in item 6.2 regarding Jaguar Land Rover Solar farm. Although the discussion does not relate to his employment it is where he works and therefore declared a personal interest in it. He agreed to facilitate the item but not participate.

Cllr Christian-Carter declared a pecuniary interest in item 6.3.ii. regarding 22 Butchers Close as she is the appellants planning agent.

23/25 Dispensations

None.

23/26 Minutes

i. Ordinary parish council held on 9 January 2023

It was **RESOLVED** to approve the minutes of the ordinary parish council held on 9 January 2023 as a true and complete record of that meeting. (Proposed Cllr Thomas, seconded Cllr Tressler, all in favour).

ii. Extraordinary parish council held on 23 January 2023

It was **RESOLVED** to approve the minutes of the extraordinary parish council held on 23 January 2023 as a true and complete record of that meeting. (Proposed Cllr Thomas, seconded Cllr Tressler, all in favour).

23/27 Public Forum

- Members of the public would like to pass on the villages thanks to the committee who have been formulating the Scene magazine for decades. It is really sad that it is coming to an end in the form that we know it and hopes that it could be picked up in some other form. She is aware that the ladies who have been running throughout her lifetime it have done an amazing job and she thinks it would be nice as a village to have it formally recorded that we are grateful for all that they have done.
- The question was asked if there was any word of someone to pick up/take over/or do something regarding the production of the Scene because one of the things that has been noticed globally is communication is needed in the village and there is a large population of the village that do not use the internet and are not on Facebook/social media. It was therefore a very useful tool to get information out to the majority of the village.
- It is proposed to restart the village carnival again. Would like to bring the village back to what it was before covid and bring back the spirit there was. They have come to see what legalities there would be. Considering a small event with a mini procession. Taking into account this year's coronation, the theme will be Kings and Queens. The day would be centred on the car park at the Butchers Arms and would hopefully involve the school. They have the support of their landlord, Punch Taverns.

23/28 Bishop's Itchington Villager News – "Scene"

The Scene will cease production with the April edition being the last one. Increasing printing costs are one of the main contributors to this decision. As was noted when they applied for a grant, the Furrowfields and Bishop's Hill estates are not covered with distribution. The question was posed as to whether it was the in-print version that was stopping or will they be continuing with a electronic version. The decision has been made to stop publication totally. It is a cross section of the community that are reading the Scene and it is a useful outlet as a copy goes through nearly every door so there is some level of confidence that information in there, even if not read has at least been disseminated. There is a value in having something there in its stead. It is extremely useful for new resident to the village.

A number of factors need to be taken into consideration:

- Finance - Throwing money at this will not fix it based on what we know: They were successful in applying for a grant from the Parish Council (would have covered at least a year of printing costs) but they returned the funding as we had asked that it be done with consideration of changes to the business model to ensure it remained sustainable but they felt unable to do this,
- A precedent has been set that we would be willing, presuming the case is still the same, to finance it to a point but there is the issue of who would produce it and will there be people available to help
- The paper copies are still required to ensure members of the community who are not on line are not excluded,

- There are opportunities to continue it but the critical thing is that it needs willing people to be involved The parish council could probably keep it going financially for 12 months whilst another group of people take it on, look at the advertising and the financial model to make it more sustainable,
- Can only move forward if someone volunteers. Can highlight it to the community, let them know that we would be willing to support it financially and give people that support to take it on,
- The Scene committee are all older people and feel that the time is right to retire from production,
- A big vote of thanks should go out to the people who have been running this for the last 30 plus years as it was an excellent public service
- Would be a major blow to lose the Scene and we should endeavour to find a resource that will take it on,
- Maybe able to consider remuneration for producing it. There could be some connections that could be made to tie in with a printing company to produce it,
- The loyalty/work of those distributing the Scene should be recognised.
- May be worth considering a small fee per copy,
- Need to look at advertising revenue, what it costs and is there a loss-making situation,
- Need to look at making a decision before it ends in April.

Steps required:

- Recognise the work undertaken by the Scene Committee over the last 40 years
- Reach out to the team there to say can you share with us the details of costs, advertisers, distribution etc and then if it would be a 'goer' then look at bringing a group of interested people together to discuss it,

It was **RESOLVED** to:

- i. Prepare and send a letter from the parish council to properly recognise that on behalf of the village.
- ii. Approach the team enquiring about the financial means and methods and seeking contacts with people currently involved to see if it something we can recognise as a value to the village, pick up in at least a similar form (i.e., printed) and look at options to distribute on an ongoing basis.
- iii. Establish if anyone within the village would be interested in taking on the production of The Scene.

(Proposed Cllr Dugmore, seconded Cllr Kettle, all in favour).

Jennifer Morrison advised that she may be interested if it is formatted, and the information is obtained as she feels that it is important enough in her mind for the village to be continued.

23/29 Bishop's Itchington Carnival 2023

Cllr Kettle advised that he was asked by Brian and Selina to look at the regulatory situation as this was what 'killed off' the carnival. The regulations relating to

Highways responsibilities have changed and road closures for small community lead events are now approved/arranged by the District Council. If it can be described as a genuine community event, then the fairly restrictive controls and the requirements to have highly qualified highways trained operatives has been removed as long as it is not blatantly stupid. Permission is required from Stratford District Council (SDC) and forms must be submitted 12 weeks before the event. There is no cost. All that is needed is a Temporary Road Order (TRO) and barriers.

Licensing. If the event was to finish before the license hours, technically as it is to be on the pub car park, it would not require a separate licence (no cost). However, Paul Reid (Head of Licensing), did recommend that a license is obtained on the basis that it is absolutely clear that a process has been followed and if any one was to make a complaint to SDC then they would say they have issued a license for this specifically for the carnival separate to the normal licensees licence (an entertainment licence is required as the event would be running outdoors on the car park). The cost is approximately £100.00.

The parish council is responsible for the playing field and could talk about facilitating activities over there if that is something they also like to do. Previously the playing field has been utilised but this year as they are trying to reinstate the carnival, they want to keep the event quite small so it can be built upon in future years.

It would be useful if they could involve the school as it could help bring in some funds for the school – it was suggested that they speak to Friends of Bishops Itchington Primary School (FoBIPS).

The provision the event on 15 July 2023.

It is proposed to have two committees to ensure it happens – a carnival committee to organising the staging the event and a working committee to organise/help with the clearing up.

It was suggested that Brian and Selina liaise with the clerk to ensure all groups are informed.

Insurance requirement (public liability insurance) – it was suggested they contact Jane Cox and/or Beccy McDaid due to their involvement in previous carnivals. First aid cover will also be required.

It was **RESOLVED** that the parish council supports the ‘re-birth’ of the village carnival and give what assistance we can to the organisers to make it happen including financial support as appropriate (Proposed Cllr Kettle, seconded Cllr Christian-Carter, all in favour).

23/30 Planning Matters

1. To review and consider any amendment to the responses made using delegated powers for the following planning application:

23/00020/FUL

Spring Paddocks, Gaydon Road, Bishops Itchington, CV47 2QX - Proposed extension, new garage and re modelling of existing property.

No representations

2. To review and consider the amendments to the following planning application:

22/03361/FUL

Jaguar Land Rover Gaydon Test Centre, British Motor Museum And Land Between Gaydon Village And The Jaguar Land Rover Gaydon Test Centre/, British Motor Museum, , Banbury Road, , Gaydon - Proposed solar array and grid connection (approximately 28 hectares in size) with supporting energy infrastructure and associated site works incorporating, maintenance/internal access tracks, transformer/substations, inverters, security fencing, CCTV cameras (with associated mounting pole), provision of a customer cabin, hard and soft landscaping, and all associated works including drainage and access works from the B4100 via the Jaguar Land Rover Gaydon Test Centre and British Motor Museum Site with an operational period of up to 40 years.

Amendments have been made to this application. The parish council's response to the original application was 'No Representations'. No one wanted to change the previous response and therefore it remains as no representations.

3. To note/discuss the following decisions:

i. **21/03467/FUL**

Planning Inspectorate Reference Number: APP/J3720/D/22/3301916

3 Butchers Close, Bishops Itchington, CV47 2PX – Single storey rear and side extension, new porch and alterations .

Appeal is allowed and planning permission granted.

ii. **22/00066/FUL**

Appeal Ref: APP/J3720/W/22/3307398

22 Butchers Close, Bishop's Itchington, CV47 2PX - Change of use of amenity land to domestic garden and the construction of a single-storey front and side extension.

This appeal has been treated as two separate elements. With regards to the design of the extension, the appeal has been dismissed so the refusal of the development proposed in the form of its construction, has been upheld. However, the change of use of amenity land the appeal has been allowed (with a condition that the amenity land must be incorporated as part of the garden within three years).

iii. **22/03608/FUL**

83 Ictone Way, Bishop's Itchington, CV47 2DQ – Erection of a single storey garden room extension to detached garage (Concrete Slab retrospective permission).

Permission with Conditions.

Cllr Chrisitan-Carter expressed her surprised at the assistant planner's decision. The residents applied for retrospective planning permission for an extension to their garage to be used as a garden room (it is assumed this is on the basis that permitted development rights had been removed for 5 years as it is a new build and/or the extension was too large to fall within

Permitted Development Rights). Nothing ancillary was mentioned - the garage/garden room within the curtilage of the property is always ancillary to the main dwelling and does not need to be stated. What the planning officer has now done is to go one step further by stating that “the development hereby permitted shall only be used as an integral part of the existing dwelling known as 83 Icetone Way and for residential purposes incidental to the enjoyment of that dwelling. It shall not be used as a separate dwelling unit”. This means that she has given planning permission for it to be used for residential purposes i.e., as an annexe, which was not the subject of the planning permission. What the parish council requested was that it should not be used as an annexe/for residential purposes unless planning permission for such a use was applied for and granted. Therefore, we have a condition that we did not request which is also not what the planning permission was for. Cllr Christian-Carter advised that she was unhappy with the decision by the assistant planner which presumably has the backing of her line manager and feels the matter should be taken further.

The discussion at the previous meeting sought to preclude the use of the garden room as an Air B&B let or annexe. For these uses it would need special planning permission. The assistant planning officer’s decision is not what the planning permission description of proposed works retrospectively as actually set out and is contrary to what we stated. The planning permission sought was for a garden room, but it has been approved for residential purposes which means approval was given for a lot more than was asked for and we expressively said we did not want it for residential purposes.

The condition says it shall not be used as a separate dwelling unit therefore it has to be an integral part of the main property and used for the residential purposes incidental to the enjoyment of that dwelling. It shall not be used as a separate dwelling unit. It was argued that putting a sofa bed in the garden room would not change the garden room into an annexe and although the wording could be slightly tighter, it is not enabling this to be created as a separate annex, it is quite clearly residential purposes incidental to the enjoyment of that dwelling and cannot be segregated to be used as something else and therefore it would be very difficult to make any case to officers that the wording is wrong.

It was proposed that the parish council request clarification from the assistant planning officer, copying in her line manager, as the proposed description of works is not what the decision is about. (Proposed Cllr Christian-Carter, seconded Cllr Thomas – two in favour (Cllrs Christian-Carter and Thomas), two against (Cllrs Dugmore and Kettle) and two abstentions (Cllrs Gates and Tressler). The chairman therefore used his casting vote resulting in three against, two in favour)

23/31 County, District & Parish Liaison
SDC/WCC

Cllr Kettle had circulated his reports prior to the meeting.

Clarification of some of the acronyms used in the report was sought OSC – Overview and Scrutiny Committee, CPO – Compulsory Purchase Order, TLA?

The question was raised as to what the current strength of planning enforcement was – Cllr Kettle advised that he would find this out and report back but confirmed there was an amendment to the budget approved by Cabinet today to agree the appointment of an additional enforcement officer.

23/32 Finance

1 Monthly Financial Report for January 2023:

It was **RESOLVED** to accept the Monthly Finance Report ending 31 January 2023 as presented. (Proposed Cllr Gates, seconded Cllr Dugmore, all in favour).

2 Bank Reconciliation Report - January 2023:

Cllrs Kettle and Gates has viewed the January bank reconciliation and it is correct.

3 Accounts for payment on 13 February 2023

It was **RESOLVED** to approve the Accounts Payable on 9 January 2023 (Appendix B). (Proposed Cllr Kettle, seconded Cllr Dugmore, all in favour).

Cllrs Gates and Thomas agreed to authorise/process the payments.

4 Annual Reviews:

i. Financial Regulations

Following review, it was **RESOLVED** to approve the Financial Regulations as presented. (Proposed Cllr Gates, seconded Cllr Thomas, all in favour).

ii. Risk Management/Register

Concern was raised regarding item 30 as to whether the probability of trees in public open spaces is low in that it does depend on the species of trees that we have. For instance, in Warwickshire there are a high number of ash trees effected by ash die back and therefore it was thought that the risk should be raised from low to moderate. The risk assessment for the trees was undertaken by Arbescape (tree surgeons). Hazard is falling limbs from the trees and the risk assessment was made 2.5 years ago. It was agreed that regarding line 30, we will go back to the tree survey and check how many are ash trees and where they are located and revisit the probability i.e. if they are all located in a spinney, then the risk is low.

It was **RESOLVED** to approve the risk register say for a revisit on item 30 just to confirm the probability is low. (Proposed Cllr Dugmore, seconded Cllr Kettle, all in favour).

iii. Assets Register

The insurance valuations for the chapel and pavilion have been included together with the cost of the new play area.

It was **RESOLVED** to approve the Assets Register. (Proposed Cllr Christian-Carter, seconded Cllr Gates, all in favour).

23/33 Community Grants

A revised quote has not been received from Bishop's Itchington Football Club and therefore the item was deferred.

23/34 South Warwickshire Local Plan Issues and Options Consultation

Following discussion, it was **RESOLVED** that, due to the importance of the document, there is a working party get together to work on a response and then an extraordinary meeting of the parish council is held on 27 February 2023 to resolve the outcomes/response to the South Warwickshire Local Plan Issues and Options Consultation. (Proposed Cllr Dugmore, seconded Cllr Christian-Carter, all in favour)

Cllr Tressler tendered his apologies for the extraordinary meeting due to work commitments.

23/35 Parish Council Elections – 4 May 2023

- 10 seats available,
- There will be some costs to the parish council (if we have more than 10 candidates the election will be contested - £750 to £1,200. If 10 or less candidates apply the election will be uncontested - £100) and these have been budgeted for,
- Clerk has been asked to act as:
 - a local supply point for nomination packs to give to perspective candidates within the parish,
 - being a local collection and checking point for completed nomination forms,
 - to bring completed nomination forms for the parish to Elizabeth House for formal checking and acceptance
 - the clerk will be attending a briefing session on 2 March at which point she will confirm whether she will act as a collection point for nomination forms.
- Key Dates:
 - The Notice of Election for the parish will be published 15 March 2023
 - Completed nomination papers can be received on or after 15 March up to 4.00pm on 4 April 2023. Legally all nomination papers need to be hand delivered to David Dalby at SDC by the deadline of 4.00pm on 4 April 2023 (by either the Clerk or the candidate),
- All Councillors cease to hold office the fourth day after the elections but as this is a bank holiday, they will cease to hold office on 9 May when new councillors take up office,
- If the election is uncontested and there are still vacancies, these can be filled by co-option after 4 May 2023,
- The latest date that the pre-election period ('purdah') can start for the local elections is Monday 27 March 2023,
- Proposed date for AGM/Parish Council meeting is 15 May 2023.

23/36 Parking Chapel Street/Poplar Road

A resident has raised the issue regarding parking on Chapel Street/Poplar Road mainly from the entrance to the playing fields to the hairdressers. It has been suggested that in the long term, the parking area by the pavilion become a village car park.

- The use of the parking space by the pavilion has been bought up before and the main consideration was that someone would need to be responsible for opening/closing the car park daily to prevent the playing fields being mis-used – previously when the car park was kept open, people were driving cars onto the football pitch damaging the surface by doing ‘wheelies’ or worse and others were driving across the playing fields to have picnics in the corner of the field etc,
- When the playground is replaced, there is the potential for more coming to the area to use the new playground,
- There is a car parking problem but if we provide a car parking area it will, in no time at all, become a car park for anyone in the village who then will use it as a permanent parking space resulting in even more problems when footballers come to use the car park when attending matches,
- Too small an area to absorb the parking problems in the village as it will fill up and we will then be back to where we are today with the issue of parking,
- There seems to be an obsession that if you are attending the hairdressers you have to park as close to the door as possible. If we opened it up as a car park as a solution to parking for the hairdressers, would anyone park there anyway?
- Issue of children/animals using the playing fields. If there are cars entering/egressing all day, children/animals could be at risk as once they enter the gate, they usually run off hence a possible safety issue,
- Gate/barrier would need to be closed each night and then you get the dilemma of whether you lock cars in if they are still parked there. Although signs could be erected, there is always a safety risk to the person locking the gate from a disgruntled car owner whose car is locked in,
- Also, may fall foul of the Protection of Freedoms Act,
- Very contentious to open/close the gate.

There is a recognition of a problem, a possible way that could help but numerous issues associated with it other than fencing off the whole car park, leaving it permanently open and potentially always full which then leads to additional problems regarding people requiring parking whilst using the playing fields/attending sports activities.

The way people are parked outside the hairdressers/parish council office often results in cars driving around the corner on the wrong side of the road at speed - the suggestion of parking bays being marked out/double yellow lines has been made. The speed the vehicles are driving has nothing to do with the parked cars and is just driver attitude and is dangerous driving hence a police matter. If the parking itself is causing an obstruction, it is the Road Traffic Act which is also police. Yellow lines are not necessarily the answer and WDC would not approve them. The main problem is an insufficiently manned police service to enforce.

It was suggested that the resident who has raised the issue to share the evidence of what they have seen with Warwickshire Police and see if they will pick it up as they are people with means and capabilities to address the issue.

23/37 Environment & Properties

1. Children's Playground:

- Meeting was held with the contractors and they will commence work at the beginning of April and hope to have completed the works within six weeks.
- We will have to fund the inclusive swing as this was not included in the quote. There are numerous inclusive swings available so Cllr Thomas will liaise with the community to agree on the most suitable one.
- The contractors will be using about a third of the car park for their compound,
- Footballers and ladies' netball will need to be advised of the parking situation,
- Copies of the plans are displayed in the parish office noticeboard,
- Ariel zip wire – it was agreed to shut off this area as well whilst the work was undertaken,
- The public footpath currently runs through the playground, but it would be dangerous to keep it open whilst work is undertaken therefore it was suggested that signs are put up diverting walkers around the playground/hard court area,
- Suggested that the contractors can have access the pavilion for water but they might want to bring their own welfare unit for toilet facilities,
- We have agreed to take down the existing swing seats to use as spares,
- There is a lot of wood being taken out and it had been suggested that on a particular day to the village, come and collect it for use in wood burners but as we are not aware of what the wood has been treated with this suggestion was withdrawn and the wood put on the skip. Some may be useable for agricultural purposes.

2. BINDP:

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3. Cemetery and Churchyard

i. Cemetery Fees:

It was **RESOLVED** to leave the cemetery fees at their current level for 2023/24. (Proposed Cllr Christian-Carter, seconded Cllr Kettle, three in favour, two against (Cllrs Dugmore and Gates)).

ii. Cemetery Rules and Regulations:

A number of photographs had been circulated showing graves where the cemetery rules and regulations were being broken by a small number of people. It was suggested that the people be contacted and reminded of what the rules and regulations say. The purpose of the rules and regulations outline what relatives can and cannot do to keep it a peaceful and respectful place and from a practicable point of view enable maintenance to take place. The grounds maintenance contractors maintain the cemetery and there are several cases where people have for example, put little picket fences around the outline of the grave plot or have

mounded the plot which makes it impossible to maintain the cemetery/graves in the normal way. Large numbers of trinkets/flowers etc. make maintenance difficult and it is expressly laid out that extra floral tributes in the first year are allowed and any that remain beyond the foundation of the headstone after that period will be removed. The rules are still appropriate and the situation is affecting the maintainability of the site and there is overspill of items onto other plots. Very sensitive area and there is a fine line between being draconian and practicable.

A letter does need to be sent and the wording needs to be sympathetic. It should be a carefully worded reminder of the rules and regulations, explain the rationale behind them and a sensible period to rectify the situation and point out that they signed up to the rules and regulations when they bought the plot and therefore items not adhering to these can be removed.

iii. Chapel Windows:

It was requested that a third quotation be obtained from Tamara Glass based in Leamington Spa.

iv. Plots reserved by the Lakins:

Several plots were purchased by the Lakins for use by their workers. It is believed that approximately 30 plots are empty. Over hundred years have elapsed since the purchase of these and it is suggested that the plots be tested to check they are empty and those that are empty are returned to the parish council for future use. It was suggested that it would be courteous to write to the Lakins advising that due to the constraints we have on space within the cemetery and that 100 years have elapsed we will be proceeding to identify which plots are empty and then these will revert back to parish council ownership unless they want to re-purchase them at £140 per plot.

It was **RESOLVED** that the plots are ground tested to ascertain which are empty then the Lakins are contacted to be advised that due to 100 years elapsing, the plots will be returned to the Parish Council, or they can re-purchase the plots if they prefer. (Proposed Cllr Christian-Carter, seconded Cllr Gates, all in favour).

v. Flooding at the Entrance to Cemetery:

Cllr Kettle advised that he is funding improvements to the drainage in the layby from his Discretionary Highway's Fund and WDC will be undertaking the work by 31 March 2023. Orders have been given to contractors but no dates for the work are available – Cllr Kettle will make the point that the works should be avoided when funerals are scheduled. The job specification is to improve the drainage so that water does not run into the cemetery.

23/38 Reports and Questions:

- Quotes are being obtained to resurface the hard courts,
- Planning application to build two houses on the garage blocks, Starbold Road is going to planning committee on 22 February. As the parish council submitted a response of 'objection' we should be sending someone to speak. Cllr Kettle advised that he will be speaking as the District Councillor. Cllr

Dugmore agreed to represent the parish council and Cllr Christian-Carter agreed to help prepare the response,

- Rebecca Jenkins from SDC has issued an update that they completed a caravan crime prevention event in Bishop's Itchington at the end of January. It was a successful event that covered approximately half the village and they will plan to return later this year to cover the remaining areas,
- The Memorial Hall Title Deeds have now been released so the land register can proceed. Once registered, it will enable the Memorial Hall to apply for charitable status,
- At the last meeting we discussed membership of CPRE. The following day, it was brought up in a Clerks briefing when someone queried the position of CPRE and WALC raised the fact that this had been raised in the past. A note was then sent out in response to this stating:

"The advice is provided by Roger Taylor from Wellers Hedleys solicitors (Roger writes CAB).

Some local Councils are members of CPRE and similar organisations and the strong advice is that Councils should not enter into membership. CPRE is a lobbying organisation which puts forward a particular point of view which may not, in particular circumstances, be supported by the community as a whole. We have known cases where support of an organisation has caused considerable difficulties for the local council.

In the present case, CPRE have requested a donation to the costs of the Judicial Review. The main purpose of this is in order that they can show that the Parish Council and the community is in support of the application. They can fund the application without the donation, it is the implied support that is important to them.

We advise that such donations should not be made. If it wishes to make such a donation the Council should be entirely satisfied that it is in the interest of the whole community.

It also has to be borne in mind that a successful Judicial Review only means that the decision is unreasonable and should not have been made on the evidence put forward. The original matter then has to be reconsidered but the same result may arise."

The key point Cllr Dugmore wanted to make is that this did come in after the parish council's discussion but solicitors' advice is that councils and membership of CPRE is incompatible. If the parish council wants to revisit this item it would need two councillors to put the request in writing as outlined in Standing Orders item 7 which precludes repeat discussions within six months,

- The Bishop's Itchington Neighbourhood Development Plan will be adopted at SDC's Council meeting on 27 February 2023,
- Cllr Kettle raised the issue of letters and two emails from Lower Spring Farm that the Clerk has responded to. He has regularly encouraged the gentleman to attend the meetings and is surprised that he has not failed to do so.

23/39 Date of Next Meeting

An extraordinary meeting of the parish council will take place on Monday 27 February 2023 at 7.30pm at the Community Centre. The next ordinary meeting of the parish

council will take place on Monday 13 March 2023 at 7.30pm at the Community Centre.

Meeting closed at 21:54

Signed.....Chairman Date.....

APPENDIX A

Financial Budget Comparison

Comparison between 01/04/22 and 31/01/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		Budget 2022/2023	Reserve Movements	Actual Net	Balance
INCOME					
Bishops Itchington Parish Council					
10	Precept	£0.00	£0.00	£104,500.00	£104,500.00
20	Council Tax Support Grant	£0.00	£0.00	£0.00	£0.00
30	Burials	£0.00	£0.00	£2,334.00	£2,334.00
40	Sec 136 & Other Reimbursements	£0.00	£0.00	£0.00	£0.00
50	Playing Field	£0.00	£0.00	£472.95	£472.95
60	Interest - Current	£0.00	£0.00	£418.89	£418.89
61	Interest - Pavilion Fund	£0.00	£0.00	£1,704.05	£1,704.05
70	Grants	£0.00	£0.00	£0.00	£0.00
80	Misc	£0.00	£0.00	£33.37	£33.37
90	VAT Refund	£0.00	£0.00	£9,120.91	£9,120.91
100	Pavilion Fund	£0.00	£0.00	£2.84	£2.84
Total Bishops Itchington Parish Council		£0.00	£0.00	£118,587.01	£118,587.01
Total Income		£0.00	£0.00	£118,587.01	£118,587.01
EXPENDITURE					
Bishops Itchington Parish Council					
200	Salaries & Expenses	£0.00	£0.00	£25,321.44	-£25,321.44
210	Councillor Allowances	£0.00	£0.00	£0.00	£0.00
220	Administration	£0.00	£0.00	£10,943.24	-£10,943.24
230	Grounds Maintenance	£0.00	£0.00	£20,610.14	-£20,610.14
240	Cemetery & Churchyard	£0.00	£0.00	£3,163.59	-£3,163.59
250	Playing Field	£0.00	£0.00	£13,727.09	-£13,727.09
260	Grants	£0.00	£0.00	£2,191.61	-£2,191.61
270	Neighbourhood Plan	£0.00	£0.00	£490.00	-£490.00
280	Other Expenditure	£0.00	£0.00	£0.00	£0.00
290	VAT	£0.00	£0.00	£0.00	£0.00
300	Contingency	£0.00	£0.00	£0.00	£0.00
310	Parish Office	£0.00	£0.00	£4,315.01	-£4,315.01
320	Pavilion Project	£0.00	£0.00	£4,780.64	-£4,780.64
Total Bishops Itchington Parish Council		£0.00	£0.00	£85,542.76	-£85,542.76
Total Expenditure		£0.00	£0.00	£85,542.76	-£85,542.76
Total Income		£0.00	£0.00	£118,587.01	£118,587.01
Total Expenditure		£0.00	£0.00	£85,542.76	-£85,542.76
Total Net Balance		£0.00		£33,044.25	

APPENDIX B

Bishop's Itchington Parish Council					
Accounts Payable 13 February 2023					
To Whom Payable	Ref No	Ex Vat	Vat Payable	Totals	
<i>Urgent accounts paid since last meeting requiring the formal approval of the council</i>					
E Biddle (office rent 01/02/23)	s/order	£ 440.00	£ -	£	440.00
Onecom (phone & b/band 31/01/22)	d/debit	£ 69.66	£ 13.93	£	83.59
Three Business (mobile sim 23/01/22)	d/debit	£ 4.17	£ 0.83	£	5.00
E.ON Next (pavilion electricity 24/01/22)	d/debit	£ 144.24	£ 7.21	£	151.45
	Sub-total	£ 658.07	£ 21.97	£	680.04
<i>Accounts for payment on 13 February 2023</i>					
J Kirton (Salary)	230201	£ 49.08	£ -	£	49.08
V Powell (Salary)	230202	£ 117.63	£ -	£	117.63
K Stevens (Salary)	230203	£ 1,462.29	£ -	£	1,462.29
HRMC (PAYE)	230204	£ 394.16		£	394.16
WWC Pension Fund (January)	230205	£ 463.81	£ -	£	463.81
Expenses (K Stevens - Mobile Sim (February))	230206	£ 8.00		£	8.00
Arbscape (work to horse chesnut tree)	230207	£ 480.00	£ 96.00	£	576.00
Claranet (Corporate Domain Registration (January)	230208	£ 4.59	£ 0.92	£	5.51
PWC (Bus Shelter - January)	230209	£ 45.00	£ -	£	45.00
PWC (Bus Shelter - February)	230210	£ 45.00	£ -	£	45.00
Thomas Fox Landscaping (Mowing/Strimming/Weeding)	230211	£ 1,478.26	£ 295.65	£	1,773.91
Viking (Stationery)	230212	£ 93.11	£ 18.62	£	111.73
WALC (Clerks Guide to Councillor Induction Course)	230213	£ 30.00	£ 6.00	£	36.00
Waterplus (Pavilion water)	230214	£ 22.22	£ -	£	22.22
	Sub-total	£ 4,693.15	£ 417.19	£	5,110.34
	TOTAL	£ 5,351.22	£ 439.16	£	5,790.38