

# BISHOP'S ITCHINGTON PARISH COUNCIL

## Minutes of the Ordinary Parish Council Meeting 12 December 2022 at 7.30pm

### Present

Cllr Dugmore (Chairman)   Cllr Gates   Cllr Thomas   Cllr Tressler

### Absent

4 Vacant seats

### In Attendance

Karen Stevens - Clerk to the Council

### Public

1

### 22/193 Apologies

Apologies for lateness from Cllr Christian-Carter and Cllr Kettle

### 22/194 Declarations of Interest

Cllr Dugmore declared an interest in item 6.1.iii regarding Jaguar Land Rover Solar farm. Although the discussion does not relate to his employment it is where he works and therefore declared a personal interest in it.

### 22/195 Dispensations

None.

### 22/196 Minutes

It was **RESOLVED** to approve the minutes of the ordinary parish council held on 21 November 2022 as a true and complete record of that meeting. (Proposed Cllr Tressler, seconded Cllr Thomas, three in favour, one abstention (Cllr Gates as he was not present at the meeting)).

### 22/197 Public Forum

Tom Cooper asked what the parish council needs/wants from the application. The quote was locally sourced from someone in the village (Kev Mitchell) but was higher than expected. A new quote has been requested that is part fence/part net, but Tom is still waiting for this. The rationale for the fence was that they have had a net before, but the wind seems to blow down the Huxton Road/Dadglow Road channel and this causes the tree branches to get caught in the netting causing it to become torn and ripped. Tom is unaware of where land ownership lies and therefore is not sure if a net could be erected on the other side of the driveway up against the fence. This would be a cheaper solution, but landownership could be an issue.

## **22/198 Planning Matters**

1. To consider the following planning applications:

**i. 22/03314/FUL**

Garage Blocks, Starbold Road, Bishop's Itchington – Construction of 2 no. 3 bedroom houses with garages and associated development.

- Houses still too large for the plot, should consider bungalows
- Height was an issue in the last application, and this still seems to be an issue with the new proposal,
- Village does not need any more executive housing
- Entire site is the parking provision for most of Starbold Road. This application only takes into consideration the parking provision for the proposed houses, not that it deleted 8 to 10 garages in an area that is already congested. Unfortunately, nothing can be done about this as the District Council let it go. By allowing these houses to be built, it will permanently deny what was meant to be the parking provision for Starbold Road. Therefore, allowing any building will make the situation worse with more congestion,
- Creates a significant parking issue in an already horribly congested area,
- A 3 bedroomed house requires two parking spaces although it is not clear they have this as they are using garages and we are not aware of the size of the garage as to whether it can accommodate a car. Effectively you have one space as very few people park their car in the garage and this in combination with the fact that previously this was garages for houses in Starbold Road, it is an exasperation of a problem caused by the loss of the site in the first place,
- Objected to the last planning application for this site which was for the construction of two x two and a half storey high 4 bedroomed
- Objected to the last planning application on the grounds of contrary to CS26 (Transport and Communication) – same issue exists with this planning application although it is now for 4 cars rather than 6,
- Objections should stand as of the previous application as nothing has really changed.

It was **RESOLVED** to object to planning application **22/03314/FUL** on the following grounds:

- Contrary to Policy CS.9 (Design and Distinctiveness): “Minimise any detrimental effect on the amenity of occupiers in neighbouring property”
- Contrary to Policy CS.26 (Transport and Communications): As this states that development will only be permitted if it ensures that the scale of traffic generated by the proposal is appropriate for the function and standard of the roads serving the area. The existing roads are narrow, more vehicles than ever are now parked on-road (due to the loss of the garages) and on-road parking is a growing and constant problem in this area of Starbold Road. To add a further four

vehicles to the mix, notwithstanding additional vehicles belonging to visitors to the proposed development, is only going to exacerbate further current and ongoing parking problems.  
(Proposed Cllr Dugmore, seconded Cllr Tressler, all in favour).

**ii. 22/03272/FUL**

The Bishops Fryer, Ladbroke Road, Bishop's Itchington, CV47 2RN – Relocation and replacement of the windows and doors with new uPVC windows and doors in the ground floor front elevation.

It was **RESOLVED** to support planning application 22/03272/FUL on the grounds of:

- Investment in local business/enterprise,
- Increased efficiency for the building as it is currently single glazed therefore more sustainable,
- Visually improves the front of the premises.

(Proposed Cllr Dugmore, seconded Cllr Tressler, all in favour).

**iii. 22/03361/FUL**

Jaguar Land Rover Gaydon Test Centre, British Motor Museum And Land Between Gaydon Village And The Jaguar Land Rover Gaydon Test Centre/ British Motor Museum, Banbury Road, Gaydon - Proposed solar array and grid connection (approximately 28 hectares in size) with supporting energy infrastructure and associated site works incorporating, maintenance/internal access tracks, transformer/substations, inverters, security fencing, CCTV cameras (with associated mounting pole), provision of a customer cabin, hard and soft landscaping, and all associated works including drainage and access works from the B4100 via the Jaguar Land Rover Gaydon Test Centre and British Motor Museum Site with an operational period of up to 40 years.

- Land is currently empty and described as a bio-diversity area/buffer,
- Solar/wind farms are likely to be agreed due to the current energy crisis,

It was **RESOLVED** to respond 'no reps' to planning application 22/03361/FUL.  
(Proposed Cllr Tressler, seconded Cllr Thomas, three in favour therefore resolution carried. Cllr Dugmore did not participate in this discussion or vote)

2. To note the following decisions:

**i. 22/03218/AGNOT**

Land Off, Ladbroke Road, Bishop's Itchington – New Agricultural Barn.  
**Application Withdrawn**

**ii. 20/02839/FUL - Appeal Ref: APP/J3720/W/22/3292579**

Land near to Bishop's Itchington, CV47 2SL – Construction of a Solar Farm together with all associated works, equipment and necessary infrastructure.

**Appeal is allowed and Planning Permission is Granted.**

## **22/199 County, District & Parish Liaison**

### **SDC/WCC**

Cllr Kettle had circulated District and County Council reports prior to the meeting and was thanked for this.

Cllr Tressler advised that it should be noted that on the 1,2,3+ bin collection, you can get an additional blue lidded recycling bin for £24.00 from SDC. It was noted that the scheme has been a great success particularly with the amount of food waste being collected.

It was noted that the improvements to the Harbury Lane/Chesterton Road/Fosse Way Junction have commenced, and temporary traffic lights are in situ. These lights are 'semi-intelligent' whereas the permanent lights will be fully intelligent. In rush hour there are long queues southbound on the Fosse with traffic queued back beyond Middle Road into Harbury.

## **22/200 Finance**

### **1 Monthly Financial Report for November 2022:**

It was **RESOLVED** to accept the Monthly Finance Report ending 30 November 2022 (Proposed Cllr Tressler, seconded Cllr Thomas, all in favour).

### **2 Bank Reconciliation Reports - October and November 2022:**

Cllr Gates has viewed the November bank reconciliation and it is correct. Therefore, the November bank reconciliation would have to have been correct for this to happen.

### **3 Accounts for payment on 12 December 2022**

It was **RESOLVED** to approve the Accounts Payable on 12 December 2022 (Appendix B). (Proposed Cllr Norman, seconded Cllr Dugmore, all in favour).

## **22/201 Community Grant Application – BIFC**

The following comments were made:

- There are various systems that can be put in place and what the parish council did was look at what you could buy for x amount of £'s,
- In favour of replacing the current net,
- In relation to the cost of the grant application, we could afford to change them every three months for the costs we found compared with the quote submitted
- There is product on the market which can be replaced quite easily with the same as what they have got and, potentially, can be replaced under a grant as and when required rather than spending thousands,
- Awaiting new quote for the hybrid solution,
- Net rips frequently with the trees hence why fencing was suggested as it was one installation and therefore more sustainable,
- Agreed to carry on with dialogue and then bring it back to a parish council meeting once all the information has been obtained,
- Look at possibility of cutting back the branches of the tree that overhangs the playing field,

- Moving the net to the other side of the track would result in land ownership issues and additional complexity,
- Dependent on the cost, there may be some scope for part-funding

Cllr Kettle arrived at the meeting at 20:10

#### **22/202 Community Support within Bishop's Itchington during the winter months**

- This was raised at the October meeting and Cllr Dugmore had agreed to attend a follow up meeting with Martin Green. Unfortunately, Cllr Dugmore has not heard anything about the meeting,
- The church hall is now open as a Warm Hub
- Cllr Dugmore has forwarded the warm spaces website to Martin, and he has added the church hall onto the list of warm hubs,
- The parish council has previously agreed to cover the cost of opening up the community centre for a day per week if it was a matter of sharing the burden on the various organisations,
- Need to see how well the church is used in the first instance
- A new cost of living grant has been launched (£180,000) to help support voluntary and community groups across the country to establish projects that address the cost of living pressures and the church may be able to get help for their warm hub project:  
(<https://www.warwickshire.gov.uk/news/article/3591/new-cost-of-living-grants-offers-financial-support-to-voluntary-and-community-groups>).
- There is also a warm space fund,
- Cllr Dugmore agreed to make Martin aware of the potential funding sources.

#### **22/203 Public Consultation to run from Thursday 3 November 2022 to Friday 16 December 2022 regarding Revised Part L (Open Spaces) of the Developments Requirements SPD**

Cllr Kettle explained that this is another 'bolt on' part of the core strategy. A question had been raised at the last meeting regarding the open space provision requirements definition whereby they have split out unrestricted accessible lateral green space so if you are in a rural centre (Kineton, Wellesbourne or Southam) 0.75 hectares per 1,000 people, elsewhere across the district that goes up significantly to 4.92 hectares per 1,000 people or if you are in Stratford the provision has to be 5.24. The question therefore is why do people in Stratford have to have a factor of approximately 6 times the space provided verses the people in the outlying villages? It was suggested the reason for this is that the population density in Stratford is so much higher and therefore need a bigger proportion of open space available for everybody because you have that many more people. The rationale behind such a vast difference in the spaces provided was questioned.

It was **RESOLVED** to raise the above question as the parish council's response. (Proposed Cllr Dugmore, seconded Cllr Thomas, all in favour).

**22/204 Environment & Properties**

**1. Children’s Playground:**

Working Group Update: Nothing to report as the Playground Tender is an item further down the agenda.

**2. BINDP:**

- The referendum date is 19 January 2023, this has been publicised and the paperwork has gone out,
- Anyone who is entitled to vote in a council election will get a vote in the referendum and it will be conducted as any normal election would be,
- SDC contacted the clerk to book the Memorial Hall and she advised they contact booking person at the Memorial Hall,
- Many past members of the council and members of the public have been involved in developing the plan over the years and it was suggested that they are contacted to advise them of the referendum, reminding them of the date and urging them to vote,
- The referendum has been advertised on Facebook and details are on the website. It was suggested that another Facebook post is put on early in the New Year.

**3. Grounds Maintenance Works Tender**

- Tender went live on 29 November
- Closing date for sealed tenders is 1.00pm on Monday 9 January 2023
- Cllr Thomas and Cllr Gates volunteered to be at the opening of the tenders. Cllr Dugmore will stand in if Cllr Gates is unable to attend
- 

**22/205 Exclusion of Public and Press:**

It was formally RESOLVED that the following is under Section 100a (Proposed by Cllr Dugmore, seconded Cllr Kettle, all in favour)

**1. Tender for the Replacement Play Area**

Following discussion, it was RESOLVED to go with the Tender from Kompan with a caveat that they increase their offer with the inclusion of two more sets of swings (one an inclusive swing and the other a normal flat swing for older children). (Proposed by Cllr Thomas, seconded by Cllr Gates, 5 in favour, one abstention (Cllr Dugmore)).

**22/206 Date of Next Meeting**

The next ordinary meeting of the parish council will take place on Monday 12 January 2023 at 7.30pm at the Community Centre.

**Meeting closed at 21:42**

Signed.....Chairman Date.....

## APPENDIX A

### Financial Budget Comparison

Comparison between 01/04/22 and 30/11/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	Budget 2022/2023	Reserve Movements	Actual Net	Balance	
<b>INCOME</b>					
<b>Bishops Itchington Parish Council</b>					
10	Precept	£0.00	£0.00	£104,500.00	£104,500.00
20	Council Tax Support Grant	£0.00	£0.00	£0.00	£0.00
30	Burials	£0.00	£0.00	£1,899.00	£1,899.00
40	Sec 136 & Other Reimbursements	£0.00	£0.00	£0.00	£0.00
50	Playing Field	£0.00	£0.00	£192.94	£192.94
60	Interest - Current	£0.00	£0.00	£262.70	£262.70
61	Interest - Pavilion Fund	£0.00	£0.00	£653.03	£653.03
70	Grants	£0.00	£0.00	£0.00	£0.00
80	Misc	£0.00	£0.00	£33.37	£33.37
90	VAT Refund	£0.00	£0.00	£9,120.91	£9,120.91
100	Pavilion Fund	£0.00	£0.00	£2.84	£2.84
<b>Total Bishops Itchington Parish Council</b>		£0.00	£0.00	£116,664.79	£116,664.79
<b>Total Income</b>		£0.00	£0.00	£116,664.79	£116,664.79
<b>EXPENDITURE</b>					
<b>Bishops Itchington Parish Council</b>					
200	Salaries & Expenses	£0.00	£0.00	£20,033.73	£-20,033.73
210	Councillor Allowances	£0.00	£0.00	£0.00	£0.00
220	Administration	£0.00	£0.00	£10,299.20	£-10,299.20
230	Grounds Maintenance	£0.00	£0.00	£17,323.62	£-17,323.62
240	Cemetery & Churchyard	£0.00	£0.00	£3,163.59	£-3,163.59
250	Playing Field	£0.00	£0.00	£13,451.96	£-13,451.96
260	Grants	£0.00	£0.00	£1,691.61	£-1,691.61
270	Neighbourhood Plan	£0.00	£0.00	£490.00	£-490.00
280	Other Expenditure	£0.00	£0.00	£0.00	£0.00
290	VAT	£0.00	£0.00	£0.00	£0.00
300	Contingency	£0.00	£0.00	£0.00	£0.00
310	Parish Office	£0.00	£0.00	£3,435.01	£-3,435.01
320	Pavilion Project	£0.00	£0.00	£4,780.64	£-4,780.64
<b>Total Bishops Itchington Parish Council</b>		£0.00	£0.00	£74,669.36	£-74,669.36
<b>Total Expenditure</b>		£0.00	£0.00	£74,669.36	£-74,669.36
Total Income		£0.00	£0.00	£116,664.79	£116,664.79
Total Expenditure		£0.00	£0.00	£74,669.36	£-74,669.36
<b>Total Net Balance</b>		<b>£0.00</b>		<b>£41,995.43</b>	

## APPENDIX B

<b>Bishop's Itchington Parish Council</b>				
<b>Accounts Payable 12 December 2022</b>				
<b>To Whom Payable</b>	<b>Ref No</b>	<b>Ex Vat</b>	<b>Vat Payable</b>	<b>Totals</b>
<i>Urgent accounts paid since last meeting requiring the formal approval of the council</i>				
E Biddle (office rent 01/12/22)	s/order	£ 440.00	£ -	£ 440.00
Onecom (phone & b/band 30/11/22)	d/debit	£ 69.66	£ 13.93	£ 83.59
Three Business (mobile sim 22/11/22)	d/debit	£ 4.17	£ 0.83	£ 5.00
E.ON Next (pavilion electricity 16/11/22)	d/debit	£ 91.30	£ 4.57	£ 59.43
E.ON Next (pavilion electricity 28/11/22)	d/debit	£ 0.46	£ 0.02	£ 0.48
WALC (training)	221211	£ 30.00	£ 6.00	£ 36.00
	<b>Sub-total</b>	<b>£ 635.59</b>	<b>£ 25.35</b>	<b>£ 624.50</b>
<i>Accounts for payment on 12 December 2022</i>				
J Kirton (Salary)	221201	£ 49.08	£ -	£ 49.08
V Powell (Salary)	221202	£ 117.63	£ -	£ 117.63
K Stevens (Salary)	221203	£ 1,473.89	£ -	£ 1,473.89
HRMC (PAYE)	221204	£ 661.13		£ 661.13
WWC Pension Fund (November)	221205	£ 463.81	£ -	£ 463.81
Expenses (K Stevens - Mobile Sim (December))	221206	£ 8.00		£ 8.00
Biffa (Trade Waste)	221207	£ 373.66	£ 74.73	£ 448.39
Claranet (Corporate Domain Registration (December))	221208	£ 4.59	£ 0.09	£ 5.51
Royal British Legion Poppy Appeal (2 x Wreaths)	221209	£ 40.00	£ -	£ 40.00
Thomas Fox Landscaping (Mowing/Strimming/Weeding)	221210	£ 2,197.71	£ 439.55	£ 2,637.26
PWC (Bus Shelter - December)	221212	£ 45.00		£ 45.00
St Michael's Church (Community Grant)	221215	£ 500.00		£ 500.00
Memorial Hall (Crafty Cuppa Room Rental)	221216	£ 72.00		£ 72.00
	<b>Sub-total</b>	<b>£ 6,006.50</b>	<b>£ 514.37</b>	<b>£ 6,521.70</b>
	<b>TOTAL</b>	<b>£ 6,642.09</b>	<b>£ 539.72</b>	<b>£ 7,146.20</b>