

20/47 County, District & Parish Liaison

WCC

Cllr Stevens had sent his apologies for this evening. His written report had been circulated to members prior to the meeting.

SDC

- The budget has now been approved and includes mitigation for climate change. The Band D rate will be £144 per annum. Expenditure will be reduced by £600k overall.
- The green bin charge will go ahead with effect from June despite attempts to overturn the decision.
- There has been a minor amendment to the planning approval for the cement works site which Cllr Kettle has approved.
- The amendment to the designated NDP area for Bishops Itchington has been approved earlier this evening by the portfolio holder.

20/48 Finance

1 Monthly Financial Report

The report had been circulated prior to the meeting. There were no questions.

2 Bank Reconciliation Report

It was noted that the bank reconciliation for February 2020 had been completed by the clerk and checked by Cllr Kettle.

3 Accounts Payable

Cllrs Christian-Carter and Dugmore volunteered to check the invoices and authorise the bank payments. It was **RESOLVED** to approve the schedule of accounts for payment as per Appendix A.

4 Grant Application – Baby & Toddler Group

The completed application has not yet been received.

20/49 Environment & Properties

1 Pavilion Project

i Progress Report

The progress report had been circulated prior to the meeting. There were no questions. Councillors were reminded that the stakeholder meeting, currently being organised to agree the business model, includes them as well.

ii Planning Permission

It transpires that the planning permission includes a condition that materials are to be approved prior to commencement of the development. As this condition cannot be met at the current time, it was **RESOLVED** to allow the planning permission to expire and submit a new full application in due course.

2 The Hidden Green Lease

Orbit is offering to transfer the freehold to the parish council for retention of the green as an open space to include ongoing access via the access road to the existing garages. This was discussed and it was **RESOLVED** to accept the transfer, subject to any restrictive covenants or liabilities, along with a 1 year lease to allow time for the legal work to be completed.

Authority has previously been delegated to the clerk and the chairman to sign the lease and this still stands.

3 **Campaign for Local Electric Bill**

It was **RESOLVED** to support this campaign.

4 **Cemetery**

There has been another incident of flooding in the cemetery which has resulted in standing water and submerged graves. It was noted that the ground is saturated following the recent extended period of wet weather. However, this could become a more frequent occurrence with climate change and should be investigated to try and improve the situation. It was **RESOLVED** to obtain professional advice on the drainage problem.

20/50 Roads & Transport

1 **Traffic through Village**

Cllr Dawn Mann outlined the main problems with traffic in the centre of the village which included HGVs, cars parked on pavements, school buses stopping on the main road, speed and volume of traffic. Everyone acknowledged the problems, but no one had any solutions. It was agreed that Cllr Dawn Mann would try to organise a working group to look at the problems more closely.

2 **Road Closures**

No current problems had been identified.

3 **Ladbroke Road**

Cllrs Thomas and Tressler have taken photos to document the problems. These will be kept on file. It was **RESOLVED** to write to WCC Highways re the condition of the road and the various safety issues and also to the police about the standard of driving, in view of the predictable increase in the volume of traffic which will occur with the forthcoming road closures.

20/51 VE Day 2020

1 **Progress Report**

The proposed programme of events had been circulated prior to the meeting. Friday, 8 May is the focus of the weekend.

2 **Provisional Budget**

It was not expected that the expenditure would be very great. As there is still money left in this year's grants fund, there is no problem with covering genuine expenses incurred in respect of the celebrations. It was therefore **RESOLVED** to reimburse individuals who should retain their receipts and apply to the clerk for a claim form.

20/52 Reports and Questions

- The water is still running down Plough Lane. Cllr Michael Mann has local knowledge and agreed that the clerk could ask WCC Highways to contact him to discuss further.
- The aerial runway is very slow and might need greasing.
- Cllr Thomas had attended the HS2 liaison meeting. The Ufton roundabout is to be removed in the summer to allow the tunnel boring machine to be delivered to site. Greenleaf Nursery in Southam will close at the end of March and this site will be used as the compound for the Southam bridge works. There is still plenty of grant funding available. School transport services will be maintained during the road closures.

20/53 Exclusion of Public & Press

It was **RESOLVED** to exclude the public under Sec 100A of the Local Government Act 1972 in order to discuss the following confidential matters:

1 Old Hedgerow, Mandale Close

It was **RESOLVED** to decline the resident's request to purchase this public open space. It was agreed that the properties group would meet with the grounds maintenance contractor to discuss a landscape management plan for the site.

2 Hard Courts Floodlights

It was **RESOLVED** to accept the quote received for the supply and replacement of 6 lights but before placing an order, to ascertain the cost of replacing all 18 lights as this might be more cost effective. It was also **RESOLVED** to delegate authority to the clerk to place the order subject to a budget limit of £7,000.

3 Staff Matters

It was **RESOLVED** to obtain specialist HR advice. The clerk will enquire via WALC which provides members with free specialist services of up to 2 hours.

20/54 Date of Next Meeting

The next ordinary meeting of the parish council will take place on Monday, 6 April 2020 at 7.30pm in Bishop's Itchington Community Centre.

Meeting closed at 10.07pm.

Signed.....Chairman Date.....

APPENDIX B
Budget Report
9 March 2020

Comparison between 01/04/19 and 29/02/20 inclusive. Includes due and unpaid transactions.

	Budget 2019/2020	Actual Net	Balance	
INCOME				
10	Precept	£86,000.00	£86,000.00	£0.00
20	Council Tax Support Grant	£460.00	£460.00	£0.00
30	Burials	£3,000.00	£2,745.00	-£255.00
40	Sec 136 & Other Reimbursements	£1,000.00	£1,327.69	£327.69
50	Playing Field	£40.00	£358.04	£318.04
60	Interest	£406.00	£499.09	£93.09
70	Grants	£0.00	£0.00	£0.00
80	Misc	£250.00	£503.28	£253.28
90	VAT Refund	£0.00	£5,850.02	£5,850.02
100	Pavilion Fund	£0.00	£0.00	£0.00
Total Income		£91,156.00	£97,743.12	£6,587.12
EXPENDITURE				
200	Salaries & Expenses	£32,305.00	£29,538.28	£2,766.72
210	Councillor Allowances	£500.00	£0.00	£500.00
220	Administration	£9,382.00	£7,982.66	£1,399.34
230	Grounds Maintenance	£22,158.00	£19,531.82	£2,626.18
240	Cemetery & Churchyard	£6,345.00	£1,222.74	£5,122.26
250	Playing Field	£8,950.00	£8,826.16	£123.84
260	Grants	£10,000.00	£3,468.00	£6,532.00
270	Neighbourhood Plan	£2,500.00	£0.00	£2,500.00
280	Other Expenditure	£1,000.00	£1,884.44	-£884.44
290	VAT	£0.00	£0.00	£0.00
300	Contingency	£0.00	£0.00	£0.00
310	Parish Office	£5,194.00	£4,660.18	£533.82
320	Pavilion Project	£5,000.00	£2,254.00	£2,746.00
Total Expenditure		£103,334.00	£79,368.28	£23,965.72
Total Income		£91,156.00	£97,743.12	£6,587.12
Total Expenditure		£103,334.00	£79,368.28	£23,965.72
Total Net Balance		-£12,178.00	£18,374.84	