

BISHOP'S ITCHINGTON PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting 5 September 2022 at 7.30pm

Present

Cllr Dugmore (Chairman) Cllr Christian-Carter Cllr Gates Cllr Kettle
Cllr Thomas Cllr Tressler

Absent

4 Vacant seats

In Attendance

Karen Stevens - Clerk to the Council

Public

1 - Mr R Parker

22/138 Apologies

None

22/139 Declarations of Interest

None

22/140 Dispensations

None.

22/141 Minutes

It was pointed out that in minute 22/137 the date quoted should read Monday 5 September 2022.

It was **RESOLVED** to, with the above amendment, approve the minutes of the ordinary parish council held on 11 July 2022 as a true and complete record of that meeting. (Proposed Cllr Christian-Carter, seconded Cllr Tressler, all in favour).

22/141 Public Forum

Mr Parker advised that he had submitted an application for a change of use on some of his land and asked if the application was being discussed/raised at this meeting. The Chair advised that the application had been dealt with under delegated responsibilities. Mr Parker was concerned that it had not been discussed in public and therefore he was unaware as to how councillors had voted. He asked what the vote was and was advised that the response was on Stratford District Council (SDC) planning portal. Mr Parker is aware that the response is an objection, but he would

like to know how the vote was split. He was advised that it was not voted on as it was during the parish councils summer recess and was therefore a delegated response. The Chairman advised that the clerk sought responses from members of the council. He asked if it could be voted on this evening and was advised that it could not be as an objection has been submitted. He then requested to know who voted but was advised that this is not possible as it was not voted on as it was a delegated response. Mr Parker advised that he understands that some councillors responded 'no representations' and that only one or two people objected therefore he wants to know that it was three people who voted against it. He was again advised that it was a delegated response made by the clerk in consultation with members of the council and therefore there was no vote. Mr Parker advised that he knows there were some 'no reps' and therefore feels that it might be a construed response. The Chairman reiterated that the response has been made, the application fell in a period when no council meeting was taking place so the response that has been submitted is the response that has been submitted. There was no vote taken in public and this is quite normal/acceptable when a delegated response is submitted. Cllr Tressler asked the clerk if she had received emails from all councillors to which she responded 'no'. The Chairman advised that Mr Parker's allotted speaking time had been exceeded and therefore advised that the Council will now move to the next item.

22/142 Planning Matters

To report the responses made using delegated powers:

- i. 22/01572/FUL:**
Waterside Barn, Mill Pit Farm, Hambridge Road Bishop's Itchington, CV47 2QN – Two-storey extension to existing annex.
There was an issue with the application regarding the certificate signed that affected the validity of the application.
- ii. 22/01639/FUL**
Homes House, Hambridge Road, Bishop's Itchington, CV47 2SB – Change of use of 180m² of paddock into residential garden for the purpose of constructing a 50m² pool and surrounding paved area surrounded by 1.2m wall.
Delegated response of 'Objection'.
- iii. 22/02092/TEL28 – Regulation 5 Notification Notice Reference**
Mast, Hambridge Road, Bishop's Itchington – Removal and replacement of 3no antennas, installation of 2no equipment cabinets and associated ancillary works thereto.
Requested that the replacement of the equipment blends in with the location i.e., be a suitable colour of green.

iv. 22/01671/FUL

Bishop's Cross Car Sales, Gaydon Road, Bishop's Itchington, CV47 2QW – Demolition of car show room and erection of convenience store with additional retail unit.

Delegated response of 'support'

To receive a report following the applications going to Planning Committee:

v. 21/03378/FUL

Nemo Racing, Knightcote Bottom, Knightcote, CV47 2 QX – Regularisation of site layout, including structures, and proposed Grass Road of internal access route.

vi. 21/03162/VARY

Nemo Racing, Knightcote Bottom, Knightcote, CV47 2 QX – Variation of condition 1 of planning permission 09/00675/FUL dated 17 June 2009 to allow a camping and caravan use associated with existing Radio-Controlled Model Car facility. Original description of development: Permanent use of land forming part of field as radio-controlled model car racing hobby club. (Upgrade of temporary to permanent permission).

Cllr Tressler represented the parish council at the committee meeting and Cllr Dugmore thanked him for this. Cllr Tressler advised that as he saw it, the parish council had objected on the basis of supporting the residents of our parish and because it was agreed in 2009 on the basis that there was no foresight as to what it could turn into. The planning committee took the decision to allow them to carry on and they can do it 365 days a year as they wish, when they want to with a limited number of conditions. Unless this is monitored and overseen Cllr Tressler would suggest that it becomes quite an 'adventure playground' and as hard as everyone tried to convince the people of the panel at the committee, the outcome was only going to go one way. There was only one person, possibly two that saw the merit in the objection and frankly, he came away disheartened on behalf of the residents of the parish as to the process that was actually undertaken and, he hopes the committee is challenged, particularly on their position and their authority.

Cllr Kettle advised that there were concerns that Cllr Tressler has alluded to and issues have subsequently been raised.

To receive consider the following applications:

vii. 22/01927/FUL

Co-Operative Retail Services Ltd Chapel Street Bishops Itchington Southam CV47 2RB - Change of use to residential.

The parish council has a holding objection currently submitted. The plans are on the portal. The Co-op intends to move out of the building on Chapel Street and convert it into 5 residential units. The following comments were made:

- It is a full application, and it feels that there is not enough detail:
 - there are no elevations, so we assume they are going to keep the existing frontage,
 - there is a lack of detail with regards to the number of bedrooms,
 - this has a knock-on effect to the number of allocated parking spaces, and it is likely that five off road parking spaces will not be sufficient,
- The Design and Access Statement is missing,
- Plans incomprehensive,
- It would be helpful to know what the internal lay outs approximate to, how many bedrooms,
- Issue of overlooking but without elevations it is not known where the windows are located,
- Why, in the car park, are there timber gates into the adjoining property's garden,
- As there will only be five units, it does not trigger the requirement for affordable housing,
- On the current information provide, we can only object but with additional information, we may change our minds
- Need to go back stating that there are gaps in what we have received and therefore we are unable to make informed comments,
- Are we happy with the loss of a commercial retail space within the village. With the expansion of the village, this is a commercial retail space that could be used for something in the future,
- Under policy CS22, they are required (to do with the economic development) to make a case for loosing something that employs people and is therefore of economic value to our village. They are required to justify the reasons why it should be turned into residential homes. There is no evidence as they have not addressed the policy requirement,
- It is a net loss of retail space as the Co-op is moving into an existing retail space,
- The Co-op did not address the question at the forum meeting when asked if the site was viable. A different function may be viable as it would have a different business model. It does not necessarily need to be retail as a commercial use may be appropriate i.e., a small business centre with five offices or a medical centre with a doctor's surgery, dentist, chiropodist, optician, pharmacy etc,
- Five new homes are being created and the main part of the core strategy is about house building, not commercial premises retention,
- Requirement of a viability statement seem totally appropriate,

- The holding objection should stand and added to that there is no justification in line with policy CS 22 about the economic viability as such of the building
- To turn it to housing they must demonstrate that it cannot be operated commercially
- Concern was raised that if the parish council supports the application on the new site, then we need to work with the Co-op rather than being seen to be acting against them,
- It was advised that each application must be looked at on its own merit and therefore the other site needs to be taken out of the equation because it is not a foregone conclusion,

It was **RESOLVED** to reaffirm the points already made within the holding objection and to add that we would be concerned at a loss of commercial premises and would like the viability of that business to be assessed as per Policy CS22. (Proposed Cllr Christian-Carter, seconded Cllr Gates, 5 in favour and one abstention (Cllr Kettle)).

Cllr Tressler proposed that the process we followed during the summer recess be discussed as a confidential item under item 19 of the agenda. This was agreed. (Proposed Cllr Tressler, seconded Cllr Christian-Carter, five in favour).

viii. 22/02375/FUL

12 Fisher Road, Bishops Itchington, CV47 2RE - Demolition of double integral garage replace with single storey extension

It was **RESOLVED** to respond 'No Representations'. (Proposed Cllr Christian-Carter, seconded Cllr Thomas, 5 in favour and one abstention (Cllr Kettle)).

ix. SDC/22CM003

Bishops Bowl Lakes, Bishops Itchington, Southam, CV47 2SR - Revised design of Bishops Bowl Fishery utilising the importation of inert material and soils

- A report had been produced following a pre-planning meeting held on site,
- Major concern regarding the traffic assessment where it says the majority/proportion of vehicles will be travelling through travelling through Bishop's Itchington,
- In the last application, there was a condition that the vehicles would not come through Bishop's but had to come into the site from the Harbury end or through Deppers Bridge, we need to replicate this condition and make it more robust. Although Mr Smart is keen to work both

communities, but it requires the vehicle operators to have in place a legal constraint on the routes they can use,

- We need to have agreements of times of use and cleaning the roads,
- Wheels of vehicles need to be cleaned before leaving the site as with the previous application,
- When Cllr Thomas and the chair of Harbury Parish Council met with them, they stressed that vehicles would not be coming through Bishop's Itchington, but it now appears they have changed this completely,
- The transport segment makes clear there will be a vehicle every six minutes for three years. We know that when they are empty, they clatter over the speed bumps so an alternative route should be suggested.
- The suggestion is a route that takes them to the A425 then down the B4452. If they are coming down southbound down the M40, they get off early at junction 14 then take the A452 then A4100, up the Fosse Way and then in. From M40 northbound, exit at junction 11, A423 into Southam then A425 out of Southam followed by B4451. There are six houses in Harbury that it would go past and none of them have a speed bump outside. The suggestion is they will go along get to Deppers Bridge using the A4452 which means they only just nick into the very north-eastern corner of Harbury by the railway cutting where there are no traffic calming in terms of speed bumps that are causing the noise which is the primary issue and other than that they are routed on 'A' roads.
- It was **RESOLVED** to submit an objection based up on the transport statement which indicates a significant number of vehicle movements, potentially a vehicle every six minutes over three years. The route through the village is not appropriate as it is through the centre of the village, it is a principal route for school access and bus route and we would suggest an alternative route keeping on the 'A' roads via Southam which are high capacity roads. If they are coming down southbound down the M40, they get off early at junction 14 then take the A452 then A4100, up the Fosse Way and then in. From M40 northbound, exit at junction 11, A423 into Southam then A425 out of Southam followed by B4451. There are six houses in Harbury that it would go past and none of them have a speed bump outside. The suggestion is they will go along get to Deppers Bridge using the A4452 which means they only just nick into the very north-eastern corner of Harbury by the railway cutting where there are no traffic calming in terms of speed bumps that are causing the noise which is the primary issue and other than that they are routed on 'A' roads. We request that it is conditioned that the roads are swept at least within the urban areas. (Proposed Cllr Dugmore, seconded Cllr Christian-Carter, 5 in favour and one abstention (Cllr Kettle)).

To note the following:

x. 21/03467/FUL

3 Butchers Close, Bishop's Itchington, CV47 2PX – Single storey rear and side extension, new porch, and alterations.

An appeal has been made (Ref: **APP/J3720/D/22/3301916**) under the Householder Appeals Service.

The parish council objected to this planning application because of the massing on the side of the property.

xi. 22/00751/FUL

23 Chapel Street, Bishops Itchington, Warwickshire, CV47 2RB - The erection of a storage shed and x 2 bicycle parking stands at the rear of the premises x 5 new vintage low level LED lights facing the store sign, retractable awning to the front of the premises.

It was noted that the application has been approved.

To discuss the following:

xii. 20/00411/DESLB

20/00411/DESLB, Holmes Farm, Hambridge, Road Bishops Itchington, CV47 2SB - unauthorised windows.

There was an active enforcement case on the property because of the windows which were not compliant. In 2019 the owner applied for building consent to change the windows to compliant ones. In August 2019, permission was granted with the condition that it was undertaken within a year. To this date, nothing has been done. An active enforcement case was raised in 2020 and this appears to have been closed but this decision does not authorise the windows and with it being a listed building there is no immunity against taking action at a later date. It was felt that as this was a breach of planning law, and with it being a listed building (one of five listed buildings in the village), it should be the job of the parish council to ensure that listed buildings are kept in appropriate state for future generations. Therefore, it was thought, that should the parish council so wish, that a request be made to re-open the enforcement case.

Following discussion, it was decided this was not a public interest matter for the village and should be left to SDC to enforce should they see fit to do so.

It was **RESOLVED** that this is beyond the parish councils remit and not in the public interest. (Proposed by Cllr Dugmore, seconded Cllr Tressler, 4 in favour, one against (Cllr Christian-Carter) and one abstention (Cllr Kettle)).

22/143 County, District & Parish Liaison

SDC/WCC

Cllr Kettle had circulated notes appertaining to the District and County Council prior to the meeting.

Cllr Kettle gave an update on the food caddy issue in that the food caddy contract ran out at the end of July for both WDC and SDC. It was found that a better deal could be

achieved by both District Councils working together and this has been undertaken. Across the area, recycling fundamentally continues as is. However, in terms of green waste the key issue is to separate food out of green waste because if you put food in green waste, the whole of the green waste has to be cooked. Therefore, if you separate the food waste from the green waste, the green waste can be composted. The food is treated separately which is a vastly smaller quantity and goes to an anaerobic digester run by Severn Trent and is used for energy generation. There were 1.03 million collections in the first month and there were 6,000 complaints regarding missed deliveries/collections. Part of the problem was that the company Warwick DC worked with to distribute the food caddies (including the new collection calendars) got it wrong resulting in councillors having to deliver missed bins across the whole district. Biffa were not previously acting for WDC and therefore when they took over the whole contract, all staff were transferred by TUPE, temperatures were then between 30 and 40 degrees, absenteeism at the Warwick depot reached 30% with a number of staff handing in their notice, many were not use to driving in rural areas and residents did not know when to put their bins out as they had not received the appropriate calendars. This resulted in a 'perfect storm'. The number of complaints has reduced considerably. The village use to be serviced from the Stratford Depot but is now serviced from the Warwick Depot. The question was asked if the District Council's received any money from Severn Trent for the food waste but unfortunately the answer was not known.

22/144 Finance

1 Monthly Financial Reports:

i. July 2022:

It was **RESOLVED** to accept the Monthly Finance Report ending 31 July 2022 (Appendix A). (Proposed Cllr Gates, seconded Cllr Dugmore, all in favour).

ii. August 2022:

It was **RESOLVED** to accept the Monthly Finance Report ending 31 August 2022 (Appendix B). (Proposed Cllr Gates, seconded Cllr Kettle, 5 in favour, one abstention Cllr Dugmore).

2 Bank Reconciliation Reports July 2022 and August 2022:

The bank reconciliation report for July and August 2022 had been completed by the Clerk. Cllr Kettle and Cllr Gates have checked iboth and are happy with them.

3 To Review the accounts that were paid on 8 August 2022

During the interim period between the last meeting on 11 July and this meeting, accounts payable had been approved on 8 August.

It was **RESOLVED** that the accounts paid during the interim period (8 August) were correctly paid (Appendix C). (Proposed Cllr Gates, seconded Cllr Thomas, all in favour).

4. **Accounts for Payment – 5 September 2022**
It was **RESOLVED** that the Accounts Payable on 5 September 2022 be authorised for payment by Cllr Gates and Cllr Thomas (Appendix D). (Proposed Cllr Gates, seconded Cllr Thomas, all in favour).
5. **E-on Next Flexible Plan – Electricity for the Pavilion and Floodlights**
Following discussion, it was **RESOLVED** to remain on the flexible one-year plan. (Proposed Cllr Tressler, seconded Cllr Thomas, all in favour)
6. **Internal Auditors Report 2021/22**
It was **RESOLVED** to accept the Internal Auditors Report for 2021/22 as presented. (Proposed Cllr Dugmore, seconded Cllr Gates, all in favour)

22/145 SAAA Central External Auditor Appointment

It was **RESOLVED** to remain within the current scheme. (Proposed Cllr Dugmore, seconded Cllr Tressler, all in favour).

22/146 Community Centre – Building Insurance Cover

Previously, the insurance had been paid for by the British Legion. The lease states that the landlord is liable for payment of the building insurance.

22/147 Community Grant Application

Following discussion, it was **RESOLVED** to grant £1,274.00 to cover the purchase of one mat and a scoreboard. (Proposed Cllr Thomas, seconded Cllr Christian-Carter, all in favour).

22/148 Memorial Hall

The floor in the Memorial floor was put down in 2005 and it is uneven and may need to be addressed at a future date.

Cllr Tressler advised that he has attended a couple of committee meetings now and has observed that they are a very focused, loyal group of people that are maturing. They will have to bring in some sort of succession plan in to continue with what they are doing and as such need a guiding hand. For them to survive and create/improve the facility for the village, we need to do everything within our powers to support them with their charitable status application.

22/149 Crime Prevention Toolbox Event

The event is being held on 27 September in the community centre and will involve Rebecca Jenkins, Rural Crime Advisor at SDC. A variety of items and information leaflets will be available.

It was raised that something on vehicle security should be included.

Publicity material will be made available to enable the event to be publicised on our website and on social media. Following the event, the parish council will become the custodians of the Toolbox and it will be up to the parish council to decide how the contents are used.

22/150 Draft Polling Review 2022 – Consultation

This deals with the location of polling stations within SDC and there is no change for Bishop's Itchington. Therefore, the parish council has no comments to make.

22/151 Plough Lane Allotments

Following the meeting of the allotment holders earlier in the year, the allotment association folded as there were not enough people willing to be on the committee. As an interim arrangement the clerk agreed to undertake the administration and allocating the vacant plots (previously the clerk held the waiting list). As a result, someone needs to start to make decisions on the forthcoming year i.e., rent levels, current contractual agreements are with the association, health and safety work should be undertaken etc.

This should be undertaken by the charity that owns the allotments and therefore is the responsibility of the Trustees of the charity as it is the charity that receives the income from the allotments.

It was recommended that the clerk writes to the Trustees saying that the association has folded and will they make arrangements to 'pick it up again'.

22/152 Buffer Zone (between Parrish Close and Mandale Close)

The creation of allotments/planting areas in the buffer zone would meet the criteria for the intended use of the Section 106 money.

The parish council is aligned to the principle of speaking to those who are managing demonstratable successful sites i.e., the Community Centre to see if they would be interested in making use of the land if it was cleared. The clerk will follow this up.

22/153 Environment & Properties

1. Children's Playground:

i. Working Group Update:

- There has been a 'Tender Sub-Working Group' (TSWG) which has prepared a tender, presented it to the council and would like to proceed with issuing the tender on the portal. There was one response from councillors when the paperwork was circulated which was an objection to the lack of an expressed description of the work required.
- It was advised that there were two routes that the TSWG could have taken. The first was to design a playground with every single item in it chosen by the group, go out to tender and tenderers would come back with exactly the same thing and then you would, for the most part be evaluating it based on price and maybe some other factors like warranty, longevity, choice of materials etc. Some of the reasons why the group opted to do things slightly differently was that they felt they did not have the expertise to design and develop the playground – they had undertaken the survey giving feedback on the types of equipment children wanted but felt that leaving it to playground developers to come up with designs was a better way forward. Another reason for this route

is, learning from the Pavilion project is that if you design something, go out to tender you find it costs more than anticipated. You can look in a catalogue and see how much things cost but it is all the extra costs involved like installation that increase the costs. At that point, you end up going back and forth with the contractor to strip out the scheme to meet costs and 24 months could have passed before we get something done as opposed to the proposed approach. The best, most suitable, most appropriate one for the users of the playground. We have identified the types of equipment that we want, and the intention is to leave it to the contractors who are experts to offer the best proposal.

- The tender document gives the maximum funding available and asks the contractors to provide a design

It was **RESOLVED** to accept the tender documents as presented and to post details on the portal and use the timescales outlined in the document. (Proposed Cllr Thomas, seconded Cllr Gates, five in favour, one against (Cllr Dugmore)).

The Clerk was requested to put the tender on the portal as soon as possible.

- ii. Weekly Play Inspection Report – The wobbly balance beam appears to be rotting. It is not currently dangerous and therefore will be dealt with appropriately following the conclusion of the RoSPA inspection.

2. BINDP:

- The NDP draft has been through the examination stage and a list of comments/corrections were received. Cllr Thomas is addressing these with the help of Michael Weller (Kirkwells). On completion, the final document will be returned to SDC who will then arrange a referendum.
- Cllr Tressler and Cllr Thomas will complete a grant application for funding for this part of the plan to include final invoice for Kirkwells, printing, publicity, publishing and launch event the final plan as hard copies.
- Housing Needs Survey – Cllr Dugmore and Cllr Christian-Carter to address this by establishing the questionnaire for the village. Cllr Kettle to provide a copy of the WRCC standard questionnaire used in other areas within the district that is acceptable to SDC.

3. Cemetery:

Following receipt of quotations, it was **RESOLVED** to accept the quotation from Rays Buildings and Landscapes to undertake the work to the reflective area. (Proposed Cllr Dugmore, seconded Cllr Tressler, all in favour).

4. Miscellaneous

- i. Tree Survey Work – the date of the last survey was June 2020 and due to Covid, we are two years behind on the current five-year management plan. It was agreed that the Clerk contact Arbscope to check if there is any critical work outstanding.

ii. Notice Boards – At the Annual Village meeting it was discussed as to whether notice boards should be installed within the Bishop’s Hill Estate and the Furrow Fields estate. It was advised that Bishop’s Hill already have a noticeboard. It was agreed in principle that if the landowners give permission to erect a noticeboard, then the parish council will buy and install a noticeboard similar to those already in the village.

22/154 Reports and Questions

- Cllr Thomas advised that there is a dead sapling by the pavilion that needs to be removed,
- There has been a Facebook post reporting a nail sticking out of one of the items of play equipment,
- A request was made that when Cllr Kettle posts on the community Facebook page, could he make it clear which ‘hat he is wearing’ i.e., District, County or Parish Councillor.

22/155 Exclusion of Public and Press

Planning Responses: This matter was discussed in detail. It was agreed that, were necessary, a holding response, tied back to a named planning policy be submitted using delegated powers to be ratified at the next parish council meeting.

22/157 Date of Next Meeting

The next ordinary meeting of the parish council will take place on Monday 10 October 2022 at 7.30pm at the Community Centre. Cllr Tressler advised that he will be unable to attend this meeting and therefore tenders his apologies.

Meeting closed at 22:15

Signed.....Chairman Date.....

APPENDIX A

Financial Budget Comparison

Comparison between 01/04/22 and 30/06/22 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/22

	Budget 2022/2023	Reserve Movements	Actual Net	Balance	
INCOME					
Bishops Itchington Parish Council					
10	Precept	£0.00	£0.00	£52,250.00	£52,250.00
20	Council Tax Support Grant	£0.00	£0.00	£0.00	£0.00
30	Burials	£0.00	£0.00	£1,165.00	£1,165.00
40	Sec 136 & Other Reimbursements	£0.00	£0.00	£0.00	£0.00
50	Playing Field	£0.00	£0.00	£192.94	£192.94
60	Interest	£0.00	£0.00	£59.24	£59.24
70	Grants	£0.00	£0.00	£0.00	£0.00
80	Misc	£0.00	£0.00	£0.00	£0.00
90	VAT Refund	£0.00	£0.00	£9,120.91	£9,120.91
100	Pavilion Fund	£0.00	£0.00	£2.84	£2.84
Total Bishops Itchington Parish Council		£0.00	£0.00	£62,790.93	£62,790.93
Total Income		£0.00	£0.00	£62,790.93	£62,790.93
EXPENDITURE					
Bishops Itchington Parish Council					
200	Salaries & Expenses	£0.00	£0.00	£7,504.50	-£7,504.50
210	Councillor Allowances	£0.00	£0.00	£0.00	£0.00
220	Administration	£0.00	£0.00	£5,136.69	-£5,136.69
230	Grounds Maintenance	£0.00	£0.00	£5,457.48	-£5,457.48
240	Cemetery & Churchyard	£0.00	£0.00	£1,248.53	-£1,248.53
250	Playing Field	£0.00	£0.00	£5,774.66	-£5,774.66
260	Grants	£0.00	£0.00	£4.32	-£4.32
270	Neighbourhood Plan	£0.00	£0.00	£0.00	£0.00
280	Other Expenditure	£0.00	£0.00	£0.00	£0.00
290	VAT	£0.00	£0.00	£0.00	£0.00
300	Contingency	£0.00	£0.00	£0.00	£0.00
310	Parish Office	£0.00	£0.00	£1,235.01	-£1,235.01
320	Pavilion Project	£0.00	£0.00	£4,780.64	-£4,780.64
Total Bishops Itchington Parish Council		£0.00	£0.00	£31,141.83	-£31,141.83
Total Expenditure		£0.00	£0.00	£31,141.83	-£31,141.83
Total Income		£0.00	£0.00	£62,790.93	£62,790.93
Total Expenditure		£0.00	£0.00	£31,141.83	-£31,141.83
Total Net Balance		£0.00	£0.00	£31,649.10	

APPENDIX B

Financial Budget Comparison

Comparison between 01/04/22 and 31/08/22 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/22

	Budget 2022/2023	Reserve Movements	Actual Net	Balance
INCOME				
Bishops Itchington Parish Council				
10 Precept	£0.00	£0.00	£52,250.00	£52,250.00
20 Council Tax Support Grant	£0.00	£0.00	£0.00	£0.00
30 Burials	£0.00	£0.00	£1,499.00	£1,499.00
40 Sec 136 & Other Reimbursements	£0.00	£0.00	£0.00	£0.00
50 Playing Field	£0.00	£0.00	£192.94	£192.94
60 Interest	£0.00	£0.00	£112.04	£112.04
70 Grants	£0.00	£0.00	£0.00	£0.00
80 Misc	£0.00	£0.00	£0.00	£0.00
90 VAT Refund	£0.00	£0.00	£9,120.91	£9,120.91
100 Pavilion Fund	£0.00	£0.00	£2.84	£2.84
Total Bishops Itchington Parish Council	£0.00	£0.00	£63,177.73	£63,177.73
Total Income	£0.00	£0.00	£63,177.73	£63,177.73
EXPENDITURE				
Bishops Itchington Parish Council				
200 Salaries & Expenses	£0.00	£0.00	£12,361.51	-£12,361.51
210 Councillor Allowances	£0.00	£0.00	£0.00	£0.00
220 Administration	£0.00	£0.00	£6,047.73	-£6,047.73
230 Grounds Maintenance	£0.00	£0.00	£10,046.26	-£10,046.26
240 Cemetery & Churchyard	£0.00	£0.00	£1,248.53	-£1,248.53
250 Playing Field	£0.00	£0.00	£12,593.46	-£12,593.46
260 Grants	£0.00	£0.00	£204.32	-£204.32
270 Neighbourhood Plan	£0.00	£0.00	£0.00	£0.00
280 Other Expenditure	£0.00	£0.00	£0.00	£0.00
290 VAT	£0.00	£0.00	£0.00	£0.00
300 Contingency	£0.00	£0.00	£0.00	£0.00
310 Parish Office	£0.00	£0.00	£2,115.01	-£2,115.01
320 Pavilion Project	£0.00	£0.00	£4,780.64	-£4,780.64
Total Bishops Itchington Parish Council	£0.00	£0.00	£49,397.46	-£49,397.46
Total Expenditure	£0.00	£0.00	£49,397.46	-£49,397.46
Total Income	£0.00	£0.00	£63,177.73	£63,177.73
Total Expenditure	£0.00	£0.00	£49,397.46	-£49,397.46
Total Net Balance	£0.00	£0.00	£13,780.27	£13,780.27

APPENDIX C

Bishop's Itchington Parish Council					
Accounts Payable 8 August 2022					
To Whom Payable	Ref No	Ex Vat	Vat Payable	Totals	
<i>Urgent accounts paid since last meeting requiring the formal approval of the council</i>					
E Biddle (office rent 01/08/22)	s/order	£ 440.00	£ -	£	440.00
Onecom (phone & b/band 29/07/22)	d/debit	£ 69.66	£ 13.93	£	83.59
Three Business (Mobile Sim 25/07/22)	d/debit	£ 4.17	£ 0.83	£	5.00
	Sub-total	£ 513.83	£ 14.76	£	528.59
<i>Accounts for payment on 8 August 2022</i>					
J Kirton (Salary)	220801	£ 49.08	£ -	£	49.08
V Powell (Salary)	220802	£ 117.63	£ -	£	117.63
K Stevens (Salary)	220803	£ 1,405.33	£ -	£	1,405.33
HRMC (PAYE)	220804	£ 412.99		£	412.99
WWC Pension Fund (July)	220805	£ 458.28	£ -	£	458.28
Expenses (K Stevens - Mobile Sim July/Aug)	220806	£ 16.00		£	16.00
PWC (Bus Shelter Cleaning Invoice 156)	220807	£ 45.00		£	45.00
SLCC (Membership Subscription for Clerk)	220808	£ 186.00		£	186.00
Thomas Fox Ltd (Mowing/Strimming)	220809	£ 2,507.05	£ 501.42	£	3,008.47
Waterplus (Pavilion water supply)	220810	£ 37.89		£	37.89
	Sub-total	£ 5,235.25	£ 501.42	£	5,736.67
	TOTAL	£ 5,749.08	£ 516.18	£	6,265.26

APPENDIX D

Bishop's Itchington Parish Council					
Accounts Payable 5 September 2022					
To Whom Payable	Ref No	Ex Vat	Vat Payable	Totals	
<i>Urgent accounts paid since last meeting requiring the formal approval of the council</i>					
E Biddle (office rent 01/09/22)	s/order	£ 440.00	£ -	£	440.00
Onecom (phone & b/band 31/08/22)	d/debit	£ 69.66	£ 13.93	£	83.59
Three Business (mobile sim 22/08/22)	d/debit	£ 4.17	£ 0.83	£	5.00
E.ON Next (pavilion electricity 19/08/22)	d/debit	£ 20.91	£ 1.05	£	21.96
	Sub-total	£ 534.74	£ 15.81	£	528.59
<i>Accounts for payment on 5 September 2022</i>					
J Kirton (Salary)	220901	£ 49.08	£ -	£	49.08
V Powell (Salary)	220902	£ 117.63	£ -	£	117.63
K Stevens (Salary)	220903	£ 1,405.53	£ -	£	1,405.53
HRMC (PAYE)	220904	£ 383.38	£ -	£	383.38
WWC Pension Fund (August)	220905	£ 458.28	£ -	£	458.28
Expenses (K Stevens - National Garden Gift Voucher)	220906	£ 10.00	£ -	£	10.00
Expenses (Cllr Christian-Carter - Site Location Plan (Memorial Hall))	220907	£ 13.20	£ -	£	13.20
Biffa (Trade Waste)	220908	£ 290.29	£ 58.06	£	348.35
Edge (Hosted Services - Annual Fee)	220909	£ 402.00	£ 80.40	£	482.40
Glasdon (Waste Bins x 2)	220910	£ 419.44	£ 83.89	£	503.33
PWC (Bus Shelter Cleaning Invoice 159)	220911	£ 45.00	£ -	£	45.00
Royal Mail (Response Plus Service)	220912	£ 0.48	£ 0.10	£	0.58
Thomas Fox Ltd (Mowing/Strimming)	220913	£ 2,369.17	£ 473.84	£	2,843.01
Trevor Gill (Internal Audit)	220914	£ 500.00	£ -	£	500.00
WALC (Procurement Training Event - Clerk)	220915	£ 30.00	£ 6.00	£	36.00
	Sub-total	£ 6,493.48	£ 702.29	£	7,195.77
	TOTAL	£ 7,028.22	£ 718.10	£	7,724.36
Bishop's Itchington Parish Council					
Accounts Payable 5 September 2022					
To Whom Payable	Ref No	Ex Vat	Vat Payable	Totals	
<i>Urgent accounts paid since last meeting requiring the formal approval of the council</i>					
E Biddle (office rent 01/09/22)	s/order	£ 440.00	£ -	£	440.00
Onecom (phone & b/band 31/08/22)	d/debit	£ 69.66	£ 13.93	£	83.59
Three Business (mobile sim 22/08/22)	d/debit	£ 4.17	£ 0.83	£	5.00
E.ON Next (pavilion electricity 19/08/22)	d/debit	£ 20.91	£ 1.05	£	21.96
	Sub-total	£ 534.74	£ 15.81	£	528.59
<i>Accounts for payment on 5 September 2022</i>					