

# BISHOP'S ITCHINGTON PARISH COUNCIL

## Minutes of the Extraordinary Parish Council Meeting 20 January 2025

### Present:

Cllr Kettle (Chairman)    Cllr Howatson    Cllr Lamont    Cllr Thomas (Vice Chairman)

### In Attendance:

Karen Stevens - Clerk to the Council  
Val Powell – Cemetery Manager  
Cllr Natalie Gist – District Councillor (part of meeting)

### Public: 0

### 25/19 Apologies:

Cllr Dugmore,  
Cllr Howatson  
Cllr Tagg- Wilkinson  
Cllr Tressler  
Cllr Gist  
Cllr Rock  
Apologies for the above councillors were accepted

### 25/20 Declarations of Interest:

None

### 25/21 Dispensations:

None required.

### 25/22 Public Forum:

Not required

### 25/23 Bishop's Itchington Budget 2025/26:

It was **RESOLVED** to accept the proposed budget for 2025/26 as presented (see page 491 below). Proposed Cllr Kettle, seconded Cllr Thomas, all in favour.

### 25/24 Precept 2025/26:

It was **RESOLVED** to submit the precept demand of £112,500 for 2025/2026. Proposed Cllr Kettle, seconded Cllr Thomas, all in favour.

### 25/25 Date of Next Meeting

The next ordinary meeting of the parish council will take place on Monday 3 February 2025 at 7.30pm at the Community Centre.

Meeting closed at 20:18

Signed.....Chairman    Date.....

Budget Heading	2023-24 Actual	2024-25 Budget	2024-25					2025-26 Budget
			Actual Net income/ expenditure to 9/1/25	Forecast for 3 months ending 31 March 2025	Transfer to reserves	Transfer from reserves	Total	
<b>Expenditure</b>								
Salaries & Expenses	34,053	39,944	29,380	9,215	-	-	38,595	39,738
Parish Office	5,322	5,720	4,400	1,320	-	-	5,720	5,970
Administration	10,861	12,565	10,739	1,865	-	-	12,604	11,721
Estate works	23,615	28,202	22,881	17,435	-	-	40,316	30,874
Cemetery & Churchyard	8,300	6,445	8,398	950	1,000	( 6,500)	3,848	7,379
Playing Field	187,568	16,886	1,648	820	8,500	( 4,000)	6,968	16,241
Grants to village groups	6,219	10,000	2,754	2,500	-	-	5,254	10,000
Neighbourhood development plan	-	-	-	-	-	-	-	-
Other Expenditure	100	500	-	-	-	-	-	-
Pavillion project	-	-	-	-	-	-	-	-
VAT	44,457	-	-	-	-	-	-	-
Contingency								
<b>Total Expenditure</b>	<b>320,495</b>	<b>120,262</b>	<b>80,200</b>	<b>34,105</b>	<b>9,500</b>	<b>( 10,500)</b>	<b>113,305</b>	<b>121,923</b>
<b>Income</b>								
Council tax support grant	-	-	-	-	-	-	-	-
Other	53,964	5,550	18,129	3,409			21,538	5,350
Precept	108,840	110,000	110,000				110,000	112,500
<b>Total Income</b>	<b>162,804</b>	<b>115,550</b>	<b>128,129</b>	<b>3,409</b>			<b>131,538</b>	<b>117,850</b>
<b>Surplus/ (deficit) pre precept</b>	<b>( 157,691)</b>	<b>( 4,712)</b>	<b>47,930</b>	<b>( 30,696)</b>	<b>( 9,500)</b>	<b>10,500</b>	<b>18,234</b>	<b>( 4,073)</b>
<b>Funded by:</b>								
Surplus/deficit in period	( 157,691)	( 4,712)	47,930	( 30,696)			17,234	( 4,073)
Transfer (to) / from reserves	133,533				( 9,500)	10,500	1,000	
<b>Net surplus/ (deficit) after precept</b>	<b>( 24,158)</b>	<b>( 4,712)</b>	<b>47,930</b>	<b>( 30,696)</b>	<b>( 9,500)</b>	<b>10,500</b>	<b>18,234</b>	<b>( 4,073)</b>
Revenue reserve b/f	13,049	9,102	( 11,109)	36,821			( 11,109)	7,125
Revenue reserve c/f	( 11,109)	4,390	36,821	6,125			7,125	3,052
<b>Percentage increase in precept</b>								
<b>RESERVE RECONCILIATION</b>								
General reserve b/f	21,000						21,000	
Specific reserves	26,000						26,000	
Parish office	42,465						42,465	
Cemetery and churchyard	36,000				1,000	( 6,500)	30,500	
Playing field equipment	14,000				4,000		18,000	
Community assets	10,000						10,000	
S106	8,436					( 4,000)	4,436	
Tennis Court	13,939				4,500		18,439	
Allotments fund	3,470						3,470	
BING	2,000						2,000	
NDP							-	
VAT reserve								
	177,310				9,500	( 10,500)	176,310	
Revenue reserves b/f	13,049						( 11,109)	
Transfer to specific reserves	( 24,158)				( 9,500)		( 9,500)	
Transfer from reserves						10,500	10,500	
							-	
Surplus/ ( Deficit) in period	( 11,109)						( 10,109)	
Revenue reserves c/f	( 11,109)						7,125	
Total reserves c/f	166,201						183,435	
<b>Percentage increase in precept</b>								<b>2.3%</b>