

The Old Sorting Office
Chapel Street
Bishop's Itchington
Southam
CV47 2RB

Our Ref: BI/NSP/1/21

DELIVERY APPROACH QUESTIONS FOR RESPONSE AND RETURN

QUESTION 1: Site Management (5 Points)

Please describe how you would manage the site during construction, including:

- a) Storage of materials, skips and site accommodation.
- b) Protection for neighbouring buildings
- c) Protection for existing drainage that is to be retained
- d) Control of dirt and dust emission during construction
- e) Disposal of spoil and unused materials

(500 word limit)

Please enter your response here, allowing the Word space to extend as necessary

QUESTION 2: Access and Impact Management (10 Points)

Please describe how you would manage access to and from the site which is adjacent to a residential area, and also the impacts on the community, including:

- a) Working hours and working days on site
- b) Site access for plant and materials
- c) Times of delivery and removal
- d) Protection to residents using the entrance as their route to the play areas and football pitches, including protecting the public right of way
- e) Keeping the site and highway free from mud and debris

Please include a Traffic Management Plan, which describes how you would manage the routing of construction traffic to and from the site, loading and unloading on site, and the parking of vehicles of site workers, visitors and users of the play areas and football pitches.

Please return your Traffic Management Plan as a separate document to form part of this tender.

(1,000 word limit)

Please enter your response here, allowing the Word space to extend as necessary, including a linking reference to your Traffic Management Plan

QUESTION 3: Health and Safety (5 Points)

Please describe how you would secure the site during the works to prevent unauthorised access to the site on a 24-hour basis, also how you would ensure that any works on or adjacent the highway can be carried out safely with no risk or conflict with the public.

Please also say what measures you would put in place to manage the site in respect of all relevant and current Government guidance in relation to COVID-19.

(500 word limit)

Please enter your response here, allowing the Word space to extend as necessary

QUESTION 4: Programme of Works (10 Points)

Please submit a programme for the scheme which details all relevant tasks associated with the works, within the three phases described in the project summary, and proposing invoicing stages as well as an overall time frame. Please make it clear at which point you would propose to demolish the existing pavilion. Please also note any suggestions for improving value for money.

Please return your Programme of Works (Gantt Chart or other document) as a separate document to form part of this tender.

(1,000 word limit)

Please enter your response here, allowing the Word space to extend as necessary, including a linking reference to your Programme of Works

QUESTION 5: Risks Register (5 Points)

Please describe what you perceive would be the significant risks associated with work on site, including demolition of the existing pavilion, and how you would manage those risks.

(500 word limit)

Please enter your response here, allowing the Word space to extend as necessary

QUESTION 6: Communication (5 Points)

Please describe how you would manage the expectations of local residents and businesses and keep them informed of all work that would affect them, including dealing with any complaints.

Please include an organogram for your construction team, highlighting the point of contact with the public as well as the point of contact with the Council.

(500 word limit)

Please enter your response here, allowing the Word space to extend as necessary