

The Old Sorting Office  
Chapel Street  
Bishop's Itchington  
Southam  
CV47 2RB

**Annual Meeting of the Parish Council  
Monday 11 May 2026 at 7.30pm  
The Community Centre  
Ladbroke Road  
Bishop's Itchington  
Southam  
CV47 2RN**

Members of the public and press are invited to attend the annual parish council meeting.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

Yours sincerely,

*Jill Green*

**Jill Green  
Clerk to the Council  
30 April 2026**

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## AGENDA

- 1. Election of Chairman**  
To elect the chairman of the council and receive their declaration of acceptance of office.
- 2. Election of Vice-chairman**  
To elect the vice-chairman of the council.
- 3. Apologies for Absence**  
To receive members' apologies for absence.
- 4. Declaration of Interests**

Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State, should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.

**5. Dispensations**

To receive and consider granting any dispensation requests.

**6. To appoint Portfolio Holders**

- a. To appoint portfolio holders to the following:  
Allotments
- b. Biodiversity/Climate Change
- c. Churchyard and Cemetery
- d. Finance
- e. HR
- f. Planning
- g. Play Area/hard courts/Playing field
- h. Police Liaison
- i. Social Media
- j. Procurement

**7. To appoint representatives to outside bodies**

- a. BI Community Centre
- b. Memorial Hall
- c. Bishop's Itchington Primary School
- d. Village Charities