

The Old Sorting Office  
Chapel Street  
Bishop's Itchington  
Southam  
CV47 2RB

## **Notice of Ordinary Meeting of the Parish Council**

**Monday 5 January 2026 at 7.30pm  
The Community Centre  
Ladbroke Road  
Bishop's Itchington  
Southam  
CV47 2RN**

Members of the public and press are invited to attend the parish council meeting and are welcome to address the parish council on any item on the agenda during the public forum.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

Yours sincerely,

*Jill Green*

**Jill Green  
Clerk to the Council  
22<sup>nd</sup> December 2025**

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### **AGENDA**

- 1. Chairman's Announcements**
- 2. Apologies:**  
To receive and consider accepting apologies from members.
- 3. Declaration of Interests:**  
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.
- 4. Dispensations:**  
To receive and consider granting any dispensation requests.

**5. Minutes:**

To approve the following minutes:

Minutes of the ordinary Parish Council Meeting held on 1 December 2025.

**6. Public Forum:**

A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker.

**7. Planning Matters:**

- i. To consider the parish councils response to the following planning applications:

**A) 25/02821/OUT**

**Land North Of Harbury Depot Bishops Itchington**

Hybrid Planning application consisting of: Full application for the development of 230 homes including new vehicular access onto Ropeway and emergency access onto B4551, pedestrian and cycle links; public open space including play areas and community orchard; landscaping sustainable urban drainage and other associated Infrastructure works; and an outline application(with all matters reserved other than access) for the development of a Local Centre (including class E (a) retail), proposed vehicular access, parking and other associated works.

Expiry Date for Standard Consultations is 07/01/2026.

**B) 25/03092/TPO**

**The Cottage, Station Road, Bishops Itchington**

T1 sycamore - Crown lift lower canopy overhanging rear garden of 19 Butchers Close to approximately 6 metres

- T2 sycamore - Crown lift lower canopy overhanging rear garden of 19 Butchers Close to approximately 6 metres

- T3 sycamore – Fell

Comments due by 19/01/2026

- ii. To note the decision of the following planning application:

**A) 23/01054/OUT**

**Land To The South Of Junction 12 Of The M40, And Adjacent To Banbury Road, Gaydon**

Hybrid Planning Application comprising: a) FULL application for the construction of commercial development comprising a site access from the B4100 together with a maintenance access off Pimple Lane, internal access roads and footpaths/cycleways; associated strategic landscape treatment (including new earth bunding); the creation of earthwork building platforms and construction of three commercial buildings (Units 4 (a-e), 5 and 6 (Flexible Use - either Class B2 (General Industrial), B8 (storage or distribution ) or E(g)(ii)- research and development & E(g)(iii) -industrial processes) including ancillary office accommodation, gatehouses, associated parking provision, retaining structures, landscaping and drainage infrastructure and all other associated ancillary works outside Zones B1 and B2 (as shown on the Site Layout Plan and Parameters Plan) and earthwork building platforms only in respect of Zones B1 and B2 (as shown on the Site Layout Plan and Parameters Plan); and b) OUTLINE application (all other matters reserved relating to internal site access, landscaping, appearance, layout (with the exception of the earthwork building platforms) and scale) for the construction of commercial buildings (Flexible Use -either Class B2 (general industrial), B8 (storage or distribution) or E(g)(ii) - research and development & E(g)(iii) industrial processes) and all associated ancillary works within Zones B1 and B2 (as shown on the Site Layout Plan and Parameters Plan)

Planning Permission Refused 18/12/25.

**8. County, District & Parish Liaison:**

To exchange latest information with WCC and SDC councillors.

**9. Village Footpaths Group**

To discuss outline proposal and agree any subsequent actions.

**10. Traffic Survey Data**

To discuss data and agree any subsequent actions.

**11. Public Engagement**

To discuss methods of Public Engagement, including Councillors Corner

**12. Tree & Path Verge Maintenance**

a. Lower Path – Mount Pleasant

**13. Play Area Inspector**

To agree actions for recruitment and training.

**14. Finance:**

- i. To receive monthly financial reports for December 2025,
- ii. To receive bank reconciliation reports for December 2025,
- iii. To approve accounts for payment 5<sup>th</sup> January 2026,
- iv. To approve the regular monthly payments (December 2025) for the current financial year as per 5.6 Financial Regulations 2019 for England:

**15. Budget**

To approve the council's budget for 2026/27.

**16. Portfolio Holders Update:**

To receive updates from Portfolio Holders.

**17. Reports and Questions:**

Members may raise any matter in brief here.

**18. Exclusion of Public & Press:**

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Section 100A of the Local Government Act 1972.

1. To discuss the responses to the Grounds Maintenance Tender issued through the Government site "Contracts Finder" and agree contract award.
2. To discuss and agree quotes received for the removal of asbestos in the Pavilion.
3. Administration – Phones - To discuss & agree phone upgrade requirements and quotes.

**19. Date of Next Meeting:**

The next ordinary meeting of the parish council will take place on Monday 2<sup>nd</sup> February 2026 at 7.30pm at the Community Centre.

**20. Close of Meeting.**