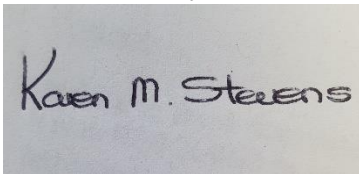


The Old Sorting Office
Chapel Street
Bishop's Itchington
Southam
CV47 2RB

Dear Councillor,

You are hereby summoned to attend the next ordinary meeting of Bishop's Itchington Parish Council to be held on **Monday, 21 September 2020 at 7.30pm**. Please note that this will be a remote meeting. The joining instructions will be sent to you separately.

Yours sincerely,



Karen Stevens
Clerk to the Council
15 September 2020

AGENDA

- 1. Apologies**
To receive and consider accepting apologies from members.
- 2. Declaration of Interests**
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State, and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.
- 3. Dispensations**
To receive and consider granting any dispensation requests.
- 4. Minutes**
To approve the minutes of the following parish council meetings:
 - 1 Ordinary meeting held on Monday, 13 July 2020.
 - 2 Extraordinary meeting held on Monday, 21 July 2020.
 - 3 Extraordinary meeting held on Monday, 29 July 2020.

5. Public Forum

A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker.

6. Planning Matters

To consider the following:

- 1 [Application No. 20/02007/FUL – 4 Fisher Road](#)
Construction of a two storey side with single storey front and rear extensions.
- 2 [Application No. 20/02026/FUL – 14 Huckson Road](#)
Construction of a single storey rear extension
- 3 Knightcote Solar Farm - to receive update on webinar

7. County, District & Parish Liaison

To exchange latest information with WCC and SDC councillors.

8. Finance

- 1 To receive monthly financial report.
- 2 To receive bank reconciliation report for July 2020 and August 2020.
- 3 To approve accounts for payment this month.

9. Environment & Properties

- 1 Pavilion Project
 - i. To receive update from working party
 - ii. Signing of Contract
- 2 Re-opening of Pavilion facilities – To consider any measures to be taken
- 3 Sowcroft Drive – Approval of costs for the removal of gates and stile
- 4 Plough Lane Allotments – Nomination of Trustees for the Village Charities Committee to ensure the Committee is properly constituted to enable approval/progress of works to the allotment site
- 5 Playground
 - i. To receive inspection report and approve/action works to the equipment as required
 - ii. To approve the replacement of fence posts (14) and broken palings (10)
 - iii. To discuss the recent incidents of malicious damage and agree the Parish Council's actions
 - iv. Constitute a working party to look at the playground/playground equipment
- 6 Cemetery
 - i. To receive update
 - ii. To approve the replacement of fence posts (20) to the Cemetery fencing on the woodland boundary

- 7 BINDP – To receive update
- 8 Knightcote Bottom Lane – Raceway – To discuss possible enforcement action due to the contravention of planning regulations
- 9 Trees in Ladbroke Road – To receive feedback from the tree surgeon regarding reducing the height of the ash trees

10. Reports and Questions - members may raise any matter in brief here.

11. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

- 1 To receive recommendations from HR group regarding staff contracts
- 2 To discuss quotes for replacing the cemetery railings and approve works.

12. Date of Next Meeting

The next ordinary meeting of the parish council will take place on Monday, 12 October 2020 at 7.30pm. Venue to be confirmed but due to the re-introduction of limitations on the number of people meeting in public, this is likely to be a remote meeting. Details will be provided when the agenda is published.