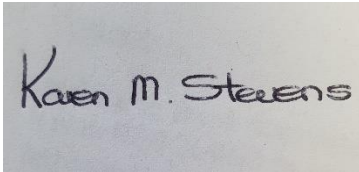


The Old Sorting Office
Chapel Street
Bishop's Itchington
Southam
CV47 2RB

Dear Councillor,

You are hereby summoned to attend the next ordinary meeting of Bishop's Itchington Parish Council to be held on **Monday, 12 October 2020 at 7.30pm**. Please note that this will be a remote meeting. The joining instructions will be sent to you separately.

Yours sincerely,



Karen Stevens
Clerk to the Council
7 October 2020

AGENDA

- 1. Apologies**
To receive and consider accepting apologies from members.
- 2. Declaration of Interests**
Members are responsible for determining whether they have a disclosable pecuniary interest in any item on the agenda, as defined by regulations made by the Secretary of State, and should disclose it and any other conflict of interest they may have, as soon as possible after the start of the meeting.
- 3. Dispensations**
To receive and consider granting any dispensation requests.
- 4. Minutes**
To approve the minutes of the following parish council meetings:
 - 1 Ordinary meeting held on Monday, 21 September 2020.
 - 2 Extraordinary meeting held on Monday, 28 September 2020.

5. Public Forum

A maximum of 15 minutes is set aside for members of the public to address the council on any item on the agenda. A maximum of 3 minutes shall be allowed for each speaker.

6. Planning Matters

To consider the following:

1. [Application No. 20/02007/FUL – 4 Fisher Road](#)
Construction of a two storey side with single storey front and rear extensions.
Amendment/additional information received – updated block plan to clarify the previous discrepancies in measurements

7. County, District & Parish Liaison

To exchange latest information with WCC and SDC councillors.

8. Finance

- 1 To receive monthly financial report.
- 2 To receive bank reconciliation report for September 2020.
- 3 To approve accounts for payment this month.

9. Renewal of Insurance Policy – BHIB Councils Insurance

To approve the renewal of the Parish Councils Insurance Policy for the year 25 October 2020 to 24 October 2021

10. Environment & Properties

- 1 Pavilion Project
 - i. To receive update from working party on the zoom public consultation meeting held on Tuesday 6 October 2020
 - ii. Football Association requirements for football team whilst the pavilion is not accessible
- 2 Playground
 - i. To report the costs to repair/take out with equipment identified as high risk in the recent inspection
 - ii. To report on suggest way to make safe the playground fence
 - iii. To receive update on formation of working party to look at the playground/playground equipment
- 3 BINDP – To receive update
- 4 Trees
 - i. To receive and accept the Bishop's Itchington Parish Tree Survey undertaken in on 30 May, 6 June, and 13 June 2020
 - ii. To agree next steps to implement recommendations within the survey
 - iii. Complaints regarding Horse Chestnut Tree – tag number 311
 - iv. Pruning of willow trees on Yellow Land to allow access/egress for Western Power
- 5 Central Drive – Obstructions to grass verge

11. Reports and Questions - members may raise any matter in brief here.

12. Exclusion of Public & Press

Confidential matters, including those identified during the course of the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.

1. To discuss quotes for works at Sowcroft Drive/Parrish Close to remove gates and stile and approve contractor/works
2. To discuss quotes for works to fence around spinney adjacent to the Cemetery and approve contractor/works
3. To discuss quotes for replacing the cemetery railings and approve works
4. Staffing Matters – JNC National Salary Award. To agree to implement the award from 1 April 2020

13. Date of Next Meeting

The next ordinary meeting of the parish council will take place on Monday, 9 November 2020 at 7.30pm. Venue to be confirmed but due to the re-introduction of limitations on the number of people meeting in public, this is likely to be a remote meeting. Details will be provided when the agenda is published.