



Bishop's Itchington Neighbourhood Development Plan

Action Minutes of the NDP Public Participation
19th June 2017 at 7.30pm
Bishop's Itchington Community Centre

Final

Present
Adam Dugmore
Alana Dugmore
Sue Wilson
Alan Heatley
Ian Brooks
Jane Thomas
Steve Tressler

Absent
Rob Parker

Members of the Public
Richard Cooke from WYG

Apologies
Norman Thomas
Peter Wilson

Item	Subject	Outcomes	Actions	Responsibility	Target Date
1	APOLOGIES	Norman Thomas Peter Wilson			
2	MINUTES – 20.05.17	Approved			
3	PUBLIC PARTICIPATION	Richard Cooke of WYG who introduced himself as an observer.			
4	GROUP ADMIN	The group was delighted to welcome Steve Tressler as a new member.			
4.1	Declarations of Interest	To be completed	Guidance Notes and Form downloadable from BINDP Google Drive https://drive.google.com/drive/u/0/folders/0B9BWUOHVBtkNG9PNG13TFQ2MGc Completed and signed DoI to be scanned and upload to BINDP Google folder	Steve Tressler	asap
5	PLAN PREPARATION				
5.1	Review status against Project Timeline	Progress against Project Timetable reviewed and concluded a little behind schedule https://drive.google.com/drive/u/0/folders/0B9BWUOHVBtkNG9PNG13TFQ2MGc	Conclusions/data from open meeting and questionnaires will steer the plan.		
5.2	Vision Aims & Objectives	Based on feedback, accessible housing and facilities. Public house and playing fields were prioritised			

5.3 Next actions Draft structure with Neil Pearce. His available dates are 11, 12, 13th July. We agreed the 12th. For a working meeting. Time and venue TBA **Adam Dugmore
Sue Wilson**

6. Public Engagement Carnival. Boards maps and photos from Open Morning to be used. This will be an event only, with no consultations. Set up time 10am. Sue will take the first shift at 1pm. Everyone to email availability for manning the stall during the afternoon (1pm-4pm) **All**

Item	Subject	Outcomes	Actions	Responsibility	Target Date
7	FINANCES				
7.1	Grant Funding		To apply for this year's funding	Adam Dugmore	
8	ITEMS FOR PUBLICATION	As listed below			
8.1	Updates for Scene	Drafted copy ready for submission to Stella Angliss	Draft July' s Scene	Ian Brooks	by Scene Deadline
8.2	Updates for Facebook		Updates to Facebook pages: BINDP BI Community & BI Community Centre FB, other FB sites	Sue Wilson Jane Thomas	26.6.17
9	DATE, TIME AND LOCATION OF FUTURE MEETINGS 11 th July 2017 Time and venue TBA Public Participation 21 st August 2017 7.30pm Community Centre	Meeting with Neil Pearce			
10	Any Other Business				
10.1	Working Group	Alana Dugmore will not be able to attend meetings for the foreseeable future, but is happy to use video conferencing when necessary.			