

BISHOP'S ITCHINGTON PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting 8 January 2024

Present:

Cllr Kettle (Chairman) Cllr Dugmore Cllr Gates Cllr Lamont Cllr Ogden
Cllr Tagg-Wilkinson Cllr Thomas Cllr Tressler

In Attendance:

Karen Stevens - Clerk to the Council
Cllr Rock – District Councillor

Public:

1

24/01 Apologies:

Cllr Howatson – Unwell
Cllr Williams – Business commitment

Their apologies were accepted.

24/02 Declarations of Interest:

Cllr Tagg-Wilkinson advised that the planning application 23/03403/FUL referred to his neighbour's property.

24/03 Dispensations:

None.

24/04 Minutes:

Following discussion, it was **RESOLVED** to approve the amended minutes of the ordinary parish council meeting held on 4 December 2023 as a true and complete record of that meeting. (6 in favour, 1 abstention, 1 against).

24/05 Public Forum:

The member of the public had attended regarding the planning item **22/01671/FUL**,

- The proposal is a constant stress for the Village Store,
- They need to plan ahead therefore it would be helpful to know what the Coop's position is,
- When they submitted their first application and residents/business had a chance to speak to them they reassure everyone that there were no plans whatsoever for it to be anything but a retail unit/beautician space/dentist etc and not a restaurant/café
- They were aware then that the Coop had entered a partnership with a café chain (Bewicked) and the retail unit they have built is almost a replica of the partnership coffee houses they have built on Heathcote and on the Shires,
- Understands that on the initial application the planning officer put on a condition that the unit should only be for retail space and not for food,

- They are now wanting to change it specifically for café/restaurant raises a big concern for them especially as they had all the pre-discussions and reassurances,
- Assume part of their argument will be that they cannot get any interest other than from cafes/restaurants.

24/06 Planning Matters:

i. **23/03403/FUL**

Harzburg, High Street, Bishop's Itchington, CV47 2QA – The erection of a bespoke timber framed garden room extension to replace the existing white UPVC conservatory.

It was **RESOLVED** to submit a response of 'no representations' to planning application 23/03403/FUL.

ii. **22/01671/FUL**

Former Bishops Cross Car Sales, Gaydon Road - Demolition of car showroom and adjacent bungalow and erection of convenience store with additional retail unit. possible request to vary condition 3 - Class E (for the additional retail unit) to include restaurant/café use.

Cllr Ogden declared an interest and left the room.

It was agreed that the clerk respond to the email from the Coop's agent, advising that the parish council's opinion on the possible submission regarding the above in that it changes the original dynamics, will have a detrimental effect on the local economy both services and jobs, will change the highway forecasting previously undertaken and goes against the Neighbourhood Development Plan.

Cllr Ogden was called back into the room

24/07 County and District Liaison:

Stratford District Council (SDC) – Cllr Rock had circulated his report prior to the meeting and then went through the report verbally. This covered the topics of:

- The new Council Plan,
- Budget for 2024/25,
- Cost of Living Support,
- Community Safety,
- Christmas Tree recycling,
- HS2 road closures
- Upper Lighthorne integrated health services.

Cllr Rock agreed to chase a response regarding the current situation with the three planning applications submitted by Orbit.

Warwickshire County Council (WCC) – Cllr Kettle had circulated his report prior to the meeting. He drew attention to the current public consultation regarding Warwickshire Fire and Rescue Service – Resourcing to Risk and to recent flooding in the village emphasising ditches belong to the landowner not the County Council.

24/08 Civility and Respect Pledge:

It was **RESOLVED** to reaffirm Bishop's Itchington Parish Councils commitment to the Civility and Respect Pledge.

24/09 Inclusive Communities Grant – Works to Community Centre:

A resume of the submitted application was circulated.

It was noted that Amanda had put in a significant amount of work completing the application and should be applauded for it.

24/10 Allotments:

Confirmation has been received from WALC that the parish council cannot do the administration of these unless the charity pays the parish council to do so. The parish council could provide an annual grant to the charity for them to pay an administrator. Clerk to obtain confirmation that the charity is still recognised by the Charities Commission.

24/11 Biodiversity Policy:

It was **RESOLVED** that Cllr Tagg-Wilkinson would look at NALC's draft policy, amend it as necessary and bring it to the next meeting for discussion and adoption.

24/12 The Scene:

It was **RESOLVED** to put this on the agenda for the next meeting and inviting residents to attend/participate by putting up posters up within the village.

24/13 Environment & Properties:

1. Children's Playground Update:

It was **RESOLVED** to pay for the additional groundworks to the playground at a cost of £2,275 plus VAT.

2. Cemetery:

Grave Crosses:

It was **RESOLVED** to amend the wording of the current rules to ensure it is absolutely clear that memorials have to be some form of stone or reconstituted stone.

It was agreed that councillor working groups is included on the agenda for the next parish council meeting.

3. Hedges/Trees:

Churchyard

It was **RESOLVED** to request the hedge is lightly trimmed and is allowed to grow upwards to allow the hedge to be laid in the autumn.

24/14 Finance:

1. To receive monthly financial report for December 2023

It was **RESOLVED** to accept the Monthly Finance Report ending 31 December 2023 as presented (Appendix A).

2. To receive bank reconciliation report for December 2023,
This was accepted as correct.

3. To approve accounts for payment 8 January 2024,

It was **RESOLVED** to approve the Accounts Payable 8 January 2024 (Appendix B).

It was **RESOLVED** to add Cllr Tagg-Wilkinson to the bank signatories.

4. It was **RESOLVED** to hold an extraordinary parish council meeting on Monday 22 January 2024 at 7.30pm at the Community Centre to approve the budget for 2024/25 and the Precept for 2024/25.

24/15 Reports and Questions:

The reports and questions included:

- WDC, Environmental Health and Warwickshire Wildlife Trust have been advised of human faeces at the (including the Yellow Land)
- Reminder that if the Clerk asks for a response, please respond,
- Response from Cllr N Gist regarding the December meeting,
- Trees on Folletts land – the work is being undertaken in two phases,
- Parking – Old Road,

It was **RESOLVED** to wish Cllr John Gates all the best for the future and thank him for his hard work on behalf of the residents of Bishop's Itchington and his contribution to the work of the parish council.

24/16 Date of Next Meeting

The next extra ordinary meeting of the parish council will take place on Monday 22 January 2024 at 7.30pm at the Community Centre.

The next ordinary meeting of the parish council will take place on Monday 5 February 2024 at 7.30pm at the Community Centre.

Meeting closed at 22:05

Signed.....Chairman Date.....

Financial Budget Comparison

Comparison between 01/04/23 and 31/12/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		Budget 2023/2024	Reserve Movements	Actual Net	Balance
INCOME					
Bishops Itchington Parish Council					
10	Precept	£108,840.00	£0.00	£108,840.00	£0.00
20	Council Tax Support Grant	£0.00	£0.00	£0.00	£0.00
30	Burials	£2,500.00	£0.00	£2,283.37	-£216.63
40	Sec 136 & Other Reimbursements	£1,300.00	£0.00	£450.00	-£850.00
50	Playing Field	£257.00	£0.00	£3,710.65	£3,453.65
60	Interest - Current	£443.00	£0.00	£1,138.59	£695.59
61	Interest - Pavilion Fund	£0.00	£0.00	£2,006.69	£2,006.69
70	Grants	£0.00	£0.00	£0.00	£0.00
80	Misc	£0.00	£0.00	£700.27	£700.27
90	VAT Refund	£0.00	£0.00	£43,487.95	£43,487.95
100	Pavilion Fund	£0.00	£0.00	£0.00	£0.00
Total Bishops Itchington Parish Council		£113,340.00	£0.00	£162,617.52	£49,277.52
Total Income		£113,340.00	£0.00	£162,617.52	£49,277.52
EXPENDITURE					
Bishops Itchington Parish Council					
200	Salaries & Expenses	£32,847.00	£0.00	£25,121.76	£7,725.24
210	Councillor Allowances	£500.00	£0.00	£0.00	£500.00
220	Administration	£13,540.00	£0.00	£9,366.59	£4,173.41
230	Grounds Maintenance	£28,100.00	£0.00	£20,053.04	£8,046.96
240	Cemetery & Churchyard	£5,369.00	£0.00	£7,907.01	-£2,538.01
250	Playing Field	£21,909.00	£0.00	£184,627.90	-£162,718.90
260	Grants	£10,000.00	£0.00	£5,161.68	£4,838.32
270	Neighbourhood Plan	£0.00	£0.00	£0.00	£0.00
280	Other Expenditure	£1,000.00	£0.00	£100.00	£900.00
290	VAT	£0.00	£0.00	£0.00	£0.00
300	Contingency	£0.00	£0.00	£0.00	£0.00
310	Parish Office	£5,530.00	£0.00	£4,001.67	£1,528.33
320	Pavilion Project	£0.00	£0.00	£0.00	£0.00
Total Bishops Itchington Parish Council		£118,795.00	£0.00	£256,339.65	-£137,544.65
Total Expenditure		£118,795.00	£0.00	£256,339.65	-£137,544.65
Total Income		£113,340.00	£0.00	£162,617.52	£49,277.52
Total Expenditure		£118,795.00	£0.00	£256,339.65	-£137,544.65
Total Net Balance		-£5,455.00		-£93,722.13	

APPENDIX B

[illegible]